

**COLLEGE OF EDUCATION STAFF COUNCIL COMMITTEE  
FRIDAY, OCTOBER 28, 2016**

**DEANS CONFERENCE ROOM  
2:00-3:00**

**MINUTES**

**MEMBERS PRESENT: PHILLIPE ST. GERARD, TERI DEBRUHL, TIFFANY HIBSHMAN, GWEN LORINOVICH, FREDERICA DAVIS, ASHLEY DANTZLER, PEYTON PARADISO, LISA PETERSON, LAWONA HILL, SIMONE GAUSE, LAUREN BROOKS, QUEENIE BELL, CAROLYN JOHNSON, RENE DAVIS**

**COLLEGE OF EDUCATION PROFESSIONAL STAFF COUNCIL COMMITTEE  
FRIDAY, JANUARY 20, 2017**

**WARDLAW 273  
2:00-3:00**

- I. Lisa called the meeting to order at 2:00 p.m. and the minutes from the November meeting were approved.
- II. Subcommittee Update – Monthly Staff Award
  - a. The council decided to feature a different office every month, and highlight the members within the office for our staff spotlight.
  - b. Items to include on the website:
    - i. Office name and responsibility within the college
    - ii. Each member of the office will be highlighted
    - iii. Questions for each staff member:
      1. What are your roles/responsibilities within your department?
      2. Where is your favorite travel destination?
      3. What is your favorite local restaurant?
      4. What is something fellow College of Ed. Employees wouldn't necessarily know about you?
      5. What is your favorite thing about Columbia?
      6. Why is your favorite part of working for the College of Ed./USC?
  - c. Philip's office will be featured first.
  - d. We will not be doing a monetary prize this year. The "award" is something we will revisit in the future.
- III. Upcoming Events
  - a. February – Valentine's Event and Giveaway. Tuesday Feb 14<sup>th</sup> at 2:00 p.m.

- i. We will be giving away a “Date Night” prize that will include a Gift Card to Michaels Café and two tickets to a show at the Nickelodeon Theater.
- b. Spring Event: Spring Fling in the College of Ed. Courtyard. Can feature field games and “grill out” type food. Faculty and Staff will be invited.
- c. End of the semester party ideas.
- d. University Sponsored Service Opportunities, will be discussed at next meeting.

IV. Other Business

- a. Updates from AEC Meetings. No updates.

V. Adjournment