

Department of History
Faculty Meeting Agenda
October 21, 2019
4 p.m.

1. Chair's Report (Elfenbein)
 - a. Program Review – now 2020-21; planning for Working Session to prepare for Self-study (likely a Friday afternoon in January or February)
 - b. Deadline for sabbatical applications: Monday, 10/28
 - c. History's Dean's Office contacts:
Budget: Bob Ellis; Grants: Jan Miron; HR: Sarah Gottshall
 - d. CAS Faculty Meeting de-brief
 - New budget model may begin 7/20
 - Tuition likely to stay flat for 2020-21 (campaign year)
 - Development office interested in focusing on 3-5 alumni – suggestions?
 - Grant Mgmt. for PIs training: 10/28, 10 a.m.; 10/29, 2 p.m. (hand out)
 - Procedures for Faculty-Led Study Abroad Courses (hand out)
 - e. Housekeeping update: visit from Facilities and Design group
2. Assistant Chair Report (Schor)
3. Committee Reports:
 - a. Graduate Committee (Germany)
 - b. Undergraduate Committee (Edwards)
 - c. Tenure and Promotion Committee (Brown)
 - d. History Center (Sullivan) – NPR's Eleanor Beardsley, 4/2
 - e. Executive Committee, no report
 - f. Warwick (Harrison)
 - g. Library (Marsh)
 - h. Faculty senate (Mackenzie and Harrison)
 - i. Constitutional requirement update (Holton, Eatmon)
4. ***Getting the Word Out: Faculty Self-Promotion and Ways USC Can Help*** (Carol Ward, Communications & Public Affairs & Sally McKay, CAS Senior Director of Advancement)
5. Next meetings (Mondays, 4 p.m.): November 18; December 9
6. Old business
7. New business
8. Good of the Order