



UNIVERSITY OF SOUTH CAROLINA
GRADUATE COUNCIL MINUTES
March 23, 2009

The Graduate School

The Graduate Council met on Monday, March 23, 2009 at 2:00 p.m. in room 311 of the Byrnes Building.

Graduate Council members present: Dr. Zach Kelehear, Chair; Drs. Marianne Bickle, Nancy Brown, Xiaomin Deng, JoAnne Herman, Scott Huebner, Satish Jayachandran, Murray Mitchell, Lucia Pirisi-Creek, Francisco Sanchez, Donna Shannon, Shirley Staples Carter, Ognian Trifonov, Nic Ularu, Irma VanScoy, George Voulgaris, and Mike Wyatt; Stephen Mann

Graduate Council members absent: Dr. Andrew Shifflett

Graduate School Representatives: Dr. James Buggy, Interim Dean; Dr. Nancy Zimmerman; Janice Byrd

Provost Office Representative: Dr. Kristia Finnigan

Guests: Dr. Brian Habing; Dale Moore

NOTE: These minutes will become final on April 29, 2009, if not challenged.

1. **Chair's Remarks** (Zach Kelehear)

Dr. Kelehear called the meeting to order at 2:05 p.m.

2. **Approval of minutes** (Minutes of the [February 23, 2009](#) meeting). The minutes were reviewed electronically and approved by the Council. [A copy of Minutes are on file at The Graduate School; also posted on The Graduate School website at <http://gradschool.sc.edu/gradcouncil/minutes/>]

3. **Report of the Academic Policy and Practices Committee** (Zach Kelehear)

- Dr. Kelehear reported on the Academic Policy and Practices Committee's special meeting of the Graduate Faculty held on February 25, 2009 at 2:00 p.m. in the Russell House Theatre. At this meeting, Graduate Faculty members responded to the [Provost's Task Force Report on the Role of the Graduate School](#). Dr. Kelehear advised the Council that the Academic Policies and Practices Committee is still compiling Graduate Faculty comments, but a handout with comments received thus far was given to the Council. Dr. Kelehear had Dr. Zimmerman a copy of the compiled comments to departments soliciting review and additional comments to ensure that all Graduate Faculty has had an opportunity to comment.

APPROVED

- The following recommendation was made by the Academic Policy and Practices Committee to Graduate Council:

The charge of the Academic Policies and Practices Committee is to study, review, and propose policies and practices regarding academic policies and regulations of the Graduate School. The topics and policies for consideration and/or review may arise during deliberations of the Graduate Council or its committees, or may be referred to the Committee by the Provost, the Dean of the Graduate School, the Graduate Faculty, or individual graduate faculty members. The Committee makes recommendations to the Dean of the Graduate School or to the Graduate Council as appropriate. [It has been the Council's practice for some years for the immediate past chair of the Graduate Council to chair this committee.] The vice chair of the Graduate Council shall chair the Academic Policies and Practices Committee and the immediate past chair of the Graduate Council shall serve as a member of the committee.

The Council voted and approved the change to the *Graduate Council Manual*.

4. **Report of the Interim Dean of The Graduate School** (James Buggy)

- Dr. Buggy informed the Council of two workshops that were held for Graduate Directors and their administrative staff to review features of the application and admission processing systems as well as a workshop for students on Electronic Thesis & Dissertation (ETD) submission process. These workshops were well received.
- Dr. Buggy reported on a recent international graduate student recruiting trip in Washington, D.C. and New York. Dr. Buggy was joined by Alexandra Rowe (English Program for Internationals) and Scott King (Admissions) during Spring Break (March 8 – March 13, 2009). Dr. Buggy advised the committee that the agencies and embassies expressed an interest in a conditional admissions process that would guarantee admission to a graduate program for international graduate students if they enrolled in and successfully completed the English Program for Internationals.

In addition, they ask the Graduate School to consider:

- that the TOEFL be waived for international graduate students that complete the English Program for Internationals (EPI). Undergraduate admissions already waive the TOEFL score in this instance.

- that students in the EPI be granted a conditional graduate admission contingent on later successful score on GRE. Dr. Buggy advised the agencies that last year EPI and Graduate School instituted a program with the Career Center that provides EPI students with a class for GRE preparation.
- Dr. Buggy reminded the Council that Graduate Student Day is soon approaching. It will be held on April 03, 2009 in the Russell House. The website (<http://gradschool.sc.edu/gsd/>) has been updated with the presentation schedule (two schedules: poster and oral). Dr. Ularu expressed that last year some theatre student's participated and were promised to be refunded for expenses they undertook, but it took much time and effort for the students to receive their reimbursements. Because of this, Dr. Ularu feels many of the theatre students have opted to not participate. Dr. Buggy advised the Council that a draft of the Awards Ceremony program was sent to each unit to proof. Once approved, it will be sent to the printers.

Dr. Buggy informed the Council that this year lunch will not be served due to budget cuts, but the traditional judge's breakfast will be expanded to include participants. Dr. Marianne Bickle advised Dr. Buggy that she and her college (College of Hospitality, Retail, and Sport Management) will assist with the cost of the breakfast.

5. Report of the Associate Dean / Secretary of the Graduate Council (Nancy Zimmerman)

- Dr. Zimmerman advised the Council that several Council members will be leaving Graduate Council next year and provided a handout illustrating the vacant seats. Dr. Zimmerman explained that the process of appointing and nominating new Council members has begun. Information will be sent to Graduate Directors at the end of the week.
- Dr. Zimmerman relayed to the Council to inform their academic units that the Program Coordinators within the Graduate School are willing to conduct and create any training necessary to aid the departments on topics such as ETD, IMS, EMAS, and programs of studies for new and existing employees. The department should merely contact the coordinator to request training.
- Dr. Zimmerman informed the Council that the Spring Graduate Directors meeting will be held on April 15th at 1:30 p.m. in the Russell House Theatre. Dr. Zimmerman advised the Council to inform the Graduate School of any agenda items they would like added to the schedule. Dr. Zimmerman included that Dr. Buggy will be including CollegeNet as an agenda item and he'll be requesting that departments review their online supplemental applications to advise the Graduate School of any corrections needed due to an upcoming yearly update to the system this summer.

6. Report of the Graduate Student Association Representative (Stephen Mann)

- Mr. Mann advised the Council that currently the Graduate Student Association (GSA) is voting for next year's officers through Blackboard. The process will end on Wednesday (March 25, 2009). After this process is complete, the GSA representative for the Graduate Council to serve next year will be determined.

7. Other Committee Reports

Program Review Committee (Brian Habing)

- Dr. Habing reported on the progress of the Program Review Committee's charge to explore and devise an additional level of term appoint to Graduate Faculty. An initial proposal has been developed as a working document to allow a department to vote among their graduate faculty members to nominate someone to a term appointment as a special member of the graduate faculty for a designated period of time, currently suggested as six years. Upon the expiration of the term appointment, the faculty member would be eligible for renomination or reappointment. Privileges within these six years might allow the special graduate faculty member to:
 - direct theses and dissertations without a co-director;
 - participate in graduate student committees (subject to unit restrictions);
 - serve on Graduate Council or its committees (no more than 1/3 of the Council can be Term Appointees);
 - vote on matters coming before the Graduate School faculty; and
 - teach 500-700 level courses as assigned by their department.

The granting of a special graduate faculty term appointment would be by vote of the council, subject to its procedures and criteria, and nomination would be based on the candidate's scholarly credentials, involvement in the graduate academic affairs of the nominating department (such as teaching of graduate courses, serving as a member of thesis or dissertation committees, serving on committees overseeing the department's academic programs), and expected continual appointment at USC.

Dr. Habing asked the Council if the committee should continue developing the draft. The Council voted to continued work and review of the proposed with 13 voting in full support of the proposal, 0 voting completely opposed, and 4 voting mixed support but willing to continue exploration. Dr. Habing and the Program Review Committee will continue creating the proposal.

8. Report of the Committee on 500/600 Level Courses, Distance Education, and Special Courses (Nancy Zimmerman)

500-600 Level Courses:

Faculty Senate Committee on Curricula and Courses met on March 6, 2009.

No additional action taken on course proposals returned to units after the October 17, 2008 or November 14, 2008 meetings – no revisions received from units:

ARAB 580 - new

ECHE 573 - new

ENHS 664 - title and description

Approvals:

ENVR 501 - new

Not approved:

ACCT 506 – new – returned to unit for revisions

The next meeting of the Committee on Curricula and Courses will be held April 10, 2009 at 1:30 PM.

TIP Approvals:

EMCH 881
SLIS 797

Special Topics Graduate Course Request Approvals Fall 2009:

BIOL 599G	ENHS 793A
BMEN 589A	GERM 598H
CSCE 590B	MUSC 744H
EMCH 792C	PSYC E589B
ENGL 650P	PSYC 589D

Special Topics Graduate Request Approvals Maymester 2009:

ENVR 700M	SPTM 590M
SOCY 598N	TSTM 590M

Special Topics Graduate Request Approvals Summer I 2009:

MUSC 744A	TSTM 590D
SLIS J797W	

Special Topics Graduate Request Approvals Summer II 2009:

EXSC 755K	MUSC 554S
MUSC 554T	MUSC 744C

9. **Fellowships Committee** (James Buggy)

- Dr. Buggy advised the Council that the Fellowships Committee has been working consciously when selecting recipients of the awards taking consideration the size of the department and the number of continuing awards as well as the departmental ranking of the nominees received.

Dr. Buggy informed the Council that the deadline for the third round review is Friday, March 27, 2009. Information regarding the scholarships and fellowships are posted on the Graduate School website at <http://gradschool.sc.edu/support/>.

10. Report of the Humanities, Social Sciences, Education, and Related Professional Programs Committee (Murray Mitchell)

COLLEGE OF ARTS AND SCIENCES

Languages, Literatures, and Cultures

Course Change Proposal:

APPROVED

From: [CPLT 700 Proseminar in Comparative Literature \(1\)](#)

Introduction to methods and topics of comparative literature.

To: **CPLT 700** Proseminar in Comparative Literature (3)

Introduction to the study of comparative literature at the graduate level, including training in style sheets, research methods and theories, and practice in writing about literature in diverse formats.

[Effective: Fall 2009]

New Course Proposal:

APPROVED

[ARAB 777 Supervised Instruction in Teaching Foreign Languages in College \(0\)](#)

Supervised direction of foreign language teaching in college. Required of all graduate assistants who are teaching. This course will not count toward the MA or PhD degree.

Enrollment Information: Pass/Fail

[Effective: Fall 2009]

New Course Proposal:

APPROVED

[CHIN 777 Supervised Instruction in Teaching Foreign Languages in College \(0\)](#)

Supervised direction of foreign language teaching in college. Required of all graduate assistants who are teaching. This course will not count toward the MA or PhD degree.

Enrollment Information: Pass/Fail

[Effective: Fall 2009]

New Course Proposal:

APPROVED

[CLAS 777 Supervised Instruction in Teaching Foreign Languages in College \(0\)](#)

Supervised direction of foreign language teaching in college. Required of all graduate assistants who are teaching. This course will not count toward the MA or PhD degree.

Enrollment Information: Pass/Fail

[Effective: Fall 2009]

New Course Proposal: **APPROVED**

[CPLT 777 Supervised Instruction in Teaching Foreign Languages in College \(0\)](#)

Supervised direction of foreign language teaching in college. Required of all graduate assistants who are teaching. This course will not count toward the MA or PhD degree.

Enrollment Information: Pass/Fail
[Effective: Fall 2009]

New Course Proposal: **APPROVED**

[JAPN 777 Supervised Instruction in Teaching Foreign Languages in College \(0\)](#)

Supervised direction of foreign language teaching in college. Required of all graduate assistants who are teaching. This course will not count toward the MA or PhD degree.

Enrollment Information: Pass/Fail
[Effective: Fall 2009]

New Course Proposal: **APPROVED**

[RUSS 777 Supervised Instruction in Teaching Foreign Languages in College \(0\)](#)

Supervised direction of foreign language teaching in college. Required of all graduate assistants who are teaching. This course will not count toward the MA or PhD degree.

Enrollment Information: Pass/Fail
[Effective: Fall 2009]

Political Science

Course Change Proposal: **APPROVED**

From: [POLI 700 The Teaching of Political Science/International Studies \(1\)](#)

A review of teaching techniques and problems in the fields of political science and international studies.

Enrollment Information: Pass/Fail

To: **POLI 700** The Political Science Discipline and Profession (3)

Examines political science as a profession and discipline, reviews teaching techniques and issues, and develops dissertation and original research proposals.

Enrollment Information: Standard

[Effective: Fall 2009]

Theatre and Dance

New Course Proposal:

APPROVED**[THEA 701 Research Methodology \(1\)](#)**

Introduction to research methods, sources, and practices for graduate work in theatre and theatre studies. Concentration on preparing for paper writing and thesis production

[Effective: Fall 2009]

COLLEGE OF EDUCATION***Department of Educational Studies***

Course Change Proposal:

APPROVED**From: [EDCE 807 Advanced Career Development \(3\)](#)**

Theories of career development and career decision making. Critique of career development programs in institutions and agencies.

Prereq: EDCE 707 and consent of the department

To: EDCE 807 Advanced Career Development (1-3)

Theories of career development and career decision making. Critique of career development programs in institutions and agencies. Students may repeat the course for up to a total of 3 credit hours.

Prereq: EDCE 707 and permission of the department

[Effective: Fall 2009]

Course Change Proposal:

APPROVED**From: [EDCE 879 Group Counseling Practicum \(3\)](#)**

Supervised experience in group counseling. Contact department for application deadline.

Prereq: EDCE 704 and EDCE 802 or consent of instructor

To: EDCE 879 Group Counseling Practicum (1-3)

Supervised experience in group counseling. Students may repeat the course for up to a total of 3 credit hours.

Prereq: EDCE 802 and permission of instructor

[Effective: Fall 2009]

Department of Instruction and Teacher Education

Curriculum and Bulletin Change:

APPROVED**M.Ed. in Early Childhood Education**

1. The proposed catalogue change requiring EDTE 779 or EDTE 776 addresses the NCATE Standard 4 as ratified in 2007 that requires accredited programs to provide "experiences [that] help candidates confront issues of diversity that affect teaching and student learning and develop strategies for improving student learning and candidates' effectiveness as teachers."
2. EDEC 745 is most appropriate for teachers in primary classrooms. It is less appropriate and applicable to the work of infant/toddler specialists, agency personnel, and other Early Childhood masters students therefore we propose deleting EDEC 745 as a required course.

[Effective: Fall 2009]

SCHOOL OF MUSIC

Course Change Proposal:

APPROVED**From: MUSC 734 Ensemble (1)**

Experience in a musical ensemble such as orchestra, graduate chorus, or jazz. Repeatable for credit.

Suffixes: A-symphonic band; B-wind ensemble; C-graduate vocal; D-percussion; E-Left Bank jazz; L-guitar; O-opera chorus; S-symphony orchestra; T-concert choir; U-opera orchestra; V-chamber orchestra.

To: MUSC 734 Ensemble (0-1)

Experience in a musical ensemble such as orchestra, graduate chorus, or jazz. Repeatable for credit.

Suffixes: A-symphonic band; B-wind ensemble; C-graduate vocal; D-percussion; E-Left Bank jazz; L-guitar; O-opera chorus; S-symphony orchestra; T-concert choir; U-opera orchestra; V-chamber orchestra.

[Effective: Fall 2009]

Course Change Proposal: **APPROVED**

From: [MUSC 735 Chamber Music \(1\)](#)

Experience in a small musical ensemble such as a string quartet or woodwind quintet. Repeatable for credit. Suffixes: A-woodwinds; B-brass; C-contemporary music; D-percussion; I-strings; J-jazz combo; P-piano; R-accompanying

To: **MUSC 735** Chamber Music (0-1)

Experience in a small musical ensemble such as a string quartet or woodwind quintet. Repeatable for credit. Suffixes: A-woodwinds; B-brass; C-contemporary music; D-percussion; I-strings; J-jazz combo; P-piano; R-accompanying

[Effective: Fall 2009]

Course Change Proposal: **APPROVED**

From: [MUSC 755 Renaissance Music \(3\)](#)

Music from ca. 1300 to the early Baroque. Vocal and instrumental forms, national schools, instruments and performance practices.

To: **MUSC 755** Renaissance Music (3)

Music from 1400 to 1600, including an introductory study on polyphonic styles of the later Medieval period; evolution of musical styles within the context of Renaissance Western European culture.

[Effective: Summer 2009]

Course Change Proposal: **APPROVED**

From: [MUSC 756 Music of the Baroque \(3\)](#)

Music from 1600 to 1750 including Monteverdi and Schütz through Handel and Bach.

To: **MUSC 756** Music of the Baroque (3)

Music from 1600 to 1750 including representative composers from Monteverdi's generation through Bach and Handel.

[Effective: Summer 2009]

Course Change Proposal: **APPROVED**

From: [MUSC 757 Music of the Classical Period \(3\)](#)

The works of Haydn, Mozart, and Beethoven; the music of their predecessors and contemporaries; the characteristics of the Viennese Classical style.

To: **MUSC 757** Music of the Classical Period (3)

The works of Gluck, Haydn, Mozart, Beethoven, and their contemporaries; formation of the “Viennese” Classical idiom and its most important forms and genres.

[Effective: Summer 2009]

Course Change Proposal: **APPROVED**

From: [MUSC 758 Romantic Music \(3\)](#)

The music of the 19th and early 20th centuries; the relationship of music to other arts in works such as Schubert’s songs, Wagner’s drams, or Berlioz’s program symphony.

To: **MUSC 758** Romantic Music (3)

Music of the nineteenth and early twentieth centuries; the relationship of music to other arts; works from Schubert and Rossini to Mahler, Strauss, and Debussy.

[Effective: Summer 2009]

Course Change Proposal: **APPROVED**

From: [MUSC 759 Music of the Twentieth Century \(3\)](#)

Music from 1900 to the present. Major trends in contemporary music.

To: **MUSC 759** Music Since 1900 (3)

Music from the early twentieth century to the present; major trends in contemporary music.

[Effective: Summer 2009]

COLLEGE OF SOCIAL WORK

Course Change Proposal: **APPROVED**

From: [SOWK 792 Research Data Analysis \(3\)](#)

Statistical analysis of social work data.

To: **SOWK 792** Evaluation of Social Work Practice (3)

Examines a number of single-system designs that can be used to evaluate practice or practice interventions with clients.

[Effective: Fall 2009]

Course Change Proposal:

APPROVED

From: [SOWK 793 Evaluation Research in Social Work \(3\)](#)
Methods of evaluating social work practice.

To: **SOWK 793** Evaluation of Social Work Programs (3)
Examines methods that can be used to evaluate social work programs, policies, and practice.

[Effective: Fall 2009]

Curriculum and Bulletin Change:

APPROVED

[Social Work Advanced Courses](#)

For the past several years students in both advanced practice concentrations have taken the same evaluation course, SOWK 793. The faculty has determined that it is difficult to deliver a single course that meets the needs of both sets of students. The faculty has voted to make SOWK 793 a requirement only for students in advanced practice with organizations and communities concentration, and to replace SOWK 793 with SOWK 792 for students in advanced practice with individuals, families and groups concentration. SOWK 792 has been revised to focus on the use of single system designs and related analyses and meets the needs of students in the IFG concentration. SOWK 793 uses group designs to evaluate programs, policies and practice and meets the needs of students in the OC concentration. Names and descriptions of both courses have been updated to reflect the revised content.

[Effective: Fall 2009]

MOORE SCHOOL OF BUSINESS

Curriculum and Bulletin Change:

APPROVED

[Master of Human Resources](#)

Feedback from the advisory board for our Master of Human Resource program suggests that there is demand for a program that would allow working professionals to obtain a degree in the human resources field on a part-time basis through a combination of live and distance approaches. Further, limited alternatives exist within the marketplace to meet this demand. The bulletin change proposed specifies that students considering the Master of Human Resource degree may apply to our traditional full-time track or to a part-time track, which will be conducted via both live and distance education approaches. While curriculum and course content will be the same across both tracks, applications to the full-time track will be considered separately from applications to the part-time track.

[Effective: Fall 2009]

11. Report of Science, Math, and Related Professional Programs Committee (Mike Wyatt)

ARNOLD SCHOOL OF PUBLIC HEALTH

Exercise Science

New Course Proposal:

APPROVED

[**EXSC 787 Research Methods and Design for Exercise Science \(3\)**](#)

The major goal of this course is to provide an in-depth examination of research concepts, terminology, experimental and non-experimental designs, internal and external validity, methods for establishing causality, and application of design to test hypothesis in research of exercise science-related outcomes.

[Effective: Fall 2009]

Health Promotion, Education, and Behavior

Course Change Proposal:

APPROVED

From: [**HPEB 798 Public Health Practicum \(3\)**](#)

Performance of a limited work or service project in a public need setting, pursuit of planned learning objectives related to previously identified aspects of the student's chosen role. Self-monitoring and regular seminars focusing on learning accomplishments.

To: Delete Course

The bulletin listing does not reflect the two-semester sequencing of the course. Recently, we have structured the practicum experience to ensure that students engage in more extended review and synthesis of their MPH experience, and in more thoughtful planning for their practicum fieldwork. The current HPEB practicum takes place over two semesters, with the fieldwork experience following the seminar work.

[Effective: Fall 2009]

New Course Proposal:

APPROVED

[**HPEB 798 A Public Health Practicum Seminar \(3\)**](#)

Synthesis and application of MPH competencies for professional development, culminating in a practicum fieldwork contract.

Prereq: HPEB 700, 701, 702, 707, 710, 748

Enrollment Information: Pass/Fail

[Effective: Fall 2009]

New Course Proposal:

APPROVED

[HPEB 798 B Public Health Practicum Fieldwork \(1-3\)](#)

Performance of a limited work or service project in a public need setting, pursuit of planned, learning objectives related to previously identified aspects of the student's chosen role.

Prereq: HPEB 798A

Enrollment Information: Pass/Fail

[Effective: Fall 2009]

Health Services Policy and Management

New Course Proposal / Technology-Assisted Instruction Delivery Proposal:

APPROVED

[HSPM 726 Applied Public Health Law for Administrators \(3\)](#)

Course addresses the significant legal and ethical issues in Public Health practice; basis for Public Health actions, authorities and limitations; role of the three branches of government in Public Health protection.

[Effective: Fall 2009]

SCHOOL OF MEDICINE

Cell and Developmental Biology and Anatomy

Curriculum and Bulletin Change:

APPROVED

[Cell and Developmental Biology and Anatomy](#)

Department name change. The department of Cell and Developmental Biology and Anatomy is now known as Cell Biology and Anatomy. This name change was approved by the Board of Trustees in June of 2008.

[Effective: Fall 2009]

Pathology, Microbiology, and Immunology

Course Change Proposal:

APPROVED**From:** [MBIM 757 Special Topics in Microbiology and Immunology \(1, 2, or 3\)](#)

An intensive consideration of topics of current interest in microbiology or immunology.

Prereq: Consent of instructor

To: **MBIM 757** Special Topics in Microbiology and Immunology (2)

An intensive consideration of topics of current interest in microbiology or immunology. Course content varies and will be announced in schedule of courses by suffix and title.

Prereq: Permission of instructor

[Effective: Summer 2009]

12. Report of the Petitions and Appeals Committee (JoAnne Herman)

- No report

13. Old Business**14. New Business****15. Good of the Order****16. Adjournment**

The meeting adjourned at 4:01 p.m.

Nancy Zimmerman, Secretary

cc:

President Harris Pastides

Interim Provost William T. Moore

Deans

Department Chairs

Graduate Directors

Barbara Blaney, University Registrar

Jodie Morris, Office of the Registrar

Gail Stephens, Office of the Registrar

Thom Harman, University Publications

Nancy Floyd, Office of Institutional Assessment and Compliance