

ADMISSIONS

UNDERGRADUATE ADMISSION

The University of South Carolina Upstate seeks to enroll students who will benefit from and contribute to the University. USC Upstate encourages all qualified students to apply for admission. Candidates for admission should possess the academic background to indicate the potential for collegiate success. Admission to USC Upstate does not guarantee or imply admission to any university program. The University of South Carolina does not discriminate in educational or employment opportunities or decisions for qualified persons on the basis of race, color, religion, sex, national origin, age, disability, sexual orientation, or veteran status. Requests for undergraduate application forms and catalogs should be addressed to the Office of Admissions. The Office of Admissions is open Monday through Friday and is located on main level of the Health Education Complex.

Phone: 864-503-5246 Spartanburg

864-552-4242 Greenville

1-800-277-8727 Elsewhere

Fax: 864-503-5727

Email: admissions@uscupstate.edu

Website: www.uscupstate.edu/admissions

APPLICATION PROCEDURES

1. Application

Prospective students should submit a completed application to the Office of Admissions with a non-refundable \$40 application fee.

2. Transcripts

All freshman applicants must submit transcripts of their high school record from the present or last high school attended. Applicants who attend a post-secondary institution while in high school or during the summer are classified as freshmen. However, official transcripts of the college work must be submitted. Transfer applicants must submit a transcript mailed directly to the USC Upstate Office of Admissions from **each** college attended. Transfer students with less than 30 semester hours of college credit are required to submit a high school transcript. It is the applicant's responsibility to have the required documentation forwarded to the Office of Admissions. All transcripts become permanent records of USC Upstate and will not be forwarded or returned.

3. Test Scores - optional

All applicants who are 21 years of age or younger, with the exception of transfer applicants who have completed at least 30 semester hours of college credit, may submit results of the Scholastic Assessment Test (SAT) or the American College Testing program (ACT). All students desiring college credit should submit official copies of all AP and IB test scores.

4. Interviews and Campus Visits

Although not required, students are encouraged to visit USC Upstate to meet with university representatives and tour the campus. Appointments should be scheduled by calling the Office of Admissions.

Each applicant will be notified when an application for admission is received by the Office of Admissions and an admission decision will be made upon receipt of required documents. Decisions for admission are made on a rolling basis.

CATEGORIES OF ADMISSION

DEGREE-SEEKING ADMISSION

A. Freshman Admission

- High school diploma or equivalent (GED certificate)
- Scholastic Assessment Test (SAT) scores or American College Testing Program (ACT) scores (Test optional)

Non-traditional or Adult Students

Applicants who are 22 years of age or older are not required to submit SAT/ACT scores. However, students should present evidence of ability for academic success. Applicants who are interested in receiving credit by exam, military credit or credit for non-collegiate programs should refer to page 56 for more information.

Freshman High School Course Requirements

Students should prepare for the challenges at USC Upstate by taking a rigorous academic curriculum while in high school. Students who graduated from high school in 2011 or after are required to have completed the following high school units:

Area	Units	Description
English	4	At least two units having strong grammar and composition components; at least one unit in English literature; and at least one unit in American literature (completion of college preparatory English I, II, III and IV will meet requirements).
Mathematics	4	These include Algebra I (for which Applied Mathematics I and II may count together as a substitute, if a student successfully completes Algebra II), Algebra II, and Geometry. A fourth higher-level mathematics course should be selected from among Algebra III/trigonometry, precalculus, calculus, statistics, discrete mathematics, or a capstone mathematics course and should be taken during the senior year.
Laboratory Science	3	Two units must be taken in two different fields such as biology, chemistry or physics. The third may be from the same field as one of the first two or from any lab science where biology and chemistry is a prerequisite.
Foreign Language	2	Two units of the same foreign language. A third is strongly recommended.

U.S. History	1	One unit of U.S. history
Social Studies	2	Economics and Government are strongly recommended.
Fine Arts	1	One unit in appreciation of, history of, or performance in one of the fine arts.
P.E. or ROTC	1	One unit of physical education or ROTC
Electives*	1	One unit must be taken as an elective. A college preparatory course in Computer Science (i.e., one involving significant programming content, not simply keyboarding) is strongly recommended for this elective. Other acceptable electives include college preparatory courses in English; fine arts; foreign languages; social science; humanities; laboratory science (excluding earth science, general physical science, general environmental science, or other introductory science courses for which biology and/or chemistry is not a prerequisite); or mathematics above the level of Algebra II.

ASSESSMENT OF ACADEMIC RECORDS

Freshman applicants who satisfy the course requirements listed above will be evaluated on the basis of high school curriculum, grades, and SAT (verbal and math) or ACT (composite) scores. These factors will be used to determine the applicant's probability of success during the freshman year.

Exception to admissions requirements will be considered for applicants who can present extenuating circumstances. Where appropriate, the Admissions Office will refer such cases to the Student Services Committee. All freshmen admitted by the Student Services Committee will be required to enroll in the University 101 course during their first semester of attendance. Students must pass UNIV 101 in their freshman year. Typically, any student admitted with a high school course deficiency will be required to successfully complete an equivalent course in their first 30 semester hours of coursework at USC Upstate.

B. Transfer Admission

A transfer applicant is a student who has attended another post-secondary institution after graduation from high school regardless of the amount of credit earned at that institution. Applicants must submit transcripts of all previous college courses whether or not credit was earned and regardless of whether the applicant wishes to transfer any credit. Failure to report all colleges attended may constitute immediate cancellation of admission and/or registration. Transfer requirements are listed below.

- a. A minimum 2.0 cumulative GPA in all previous college-level course work.*
- b. Evidence that the applicant is academically and otherwise eligible to return to the last institution attended.
- c. If fewer than 30 semester hours of college-level work have been completed, the applicant must meet both freshman and transfer requirements.

**Specific degree programs may have additional GPA or other requirements for admission to the major.*

USC SYSTEM CHANGE OF CAMPUS:

All applicants for change of campus to USC Upstate from other USC system campuses will be required to meet transfer student requirements:

- a. A minimum 2.0 cumulative GPA in all previous college-level course work.*
- b. Evidence that the applicant is academically and otherwise eligible to return to the last institution attended.

- c. If fewer than 30 semester hours of college-level work have been completed, the applicant must meet both freshman and transfer requirements.

**Specific degree programs may have additional GPA or other requirements for admission to the major.*

Transfer applicants who have not attended school for two years or longer and are at least 22 years of age, may be eligible for probationary admission even if they do not meet GPA requirements. Students who are on academic probation must obtain at least a 2.0 average on the first 12 or more credit hours attempted under this status. These hours may be taken over more than one semester. Students failing to meet this requirement are suspended. Students who leave the University without completing a term of probation, and are absent for three or more years, will begin a new term of probation upon readmission.

Transfer students are informed by the dean or division chair of their major of the amount of credit which will transfer, usually prior to enrollment, but at least prior to the end of the first academic term in which they are enrolled.

TRANSFER CREDIT

The transcript of a transfer student is evaluated by the dean, chair or designee of the school or college in which he or she matriculates. If no major or an undeclared major is indicated at the time of application, the transcript will be evaluated the Executive Director of the Student Success Center, and is re-evaluated by a dean, chair, or designee once the student declares a major.

To promote seamless transfer to USC Upstate, we accept Associate of Arts (AA) and Associate of Science (AS) degrees from any two-year regionally accredited institutions having met the general education requirements of USC Upstate. Associate of Applied Science degrees are not eligible for the comprehensive transfer of credits.

To be eligible for this comprehensive transfer of credits, students must have an overall Grade Point Average (GPA) of at least 2.0 on a 4.0 scale and a grade of "C" or better in all transfer courses. Students who do not complete a degree are eligible to transfer credits on a course-by-course basis.

In some cases, not all credit awarded may be degree applicable. Due to degree requirements in some majors, additional 100- or 200-level courses may be required beyond the courses taken at the two-year college. Similarly, degree requirements for some majors may not be addressed by coursework completed for BA/BS degrees at other institutions.

This transfer policy does not relieve the student of the obligation to meet any GPA requirements or other admissions requirements of the institution or program to which they have applied. Any upper-division general education requirements, prerequisite requirements, and residency requirements remain unaffected by this agreement.

USC Upstate does not limit the number of hours transferred for degree credit from a senior college that is accredited by a regional association such as the Southern Association of Colleges and Schools. A maximum of 76 semester hours may be transferred for degree credit from a junior college or two-year institution that is accredited by a regional accrediting association. USC Upstate requires that every student meet the academic residency requirements before a degree is awarded.

A student transferring from a four-year institution not accredited by the

appropriate regional accrediting association may request that hours earned at the nonaccredited institution be evaluated for possible transfer credit after successful completion of 15 hours at USC Upstate with a minimum 2.0 GPA. Credits earned at two-year nonaccredited institutions may be validated by examination. Exemption credit or acceptance of transfer credit by another college has no bearing on the evaluation of transfer credit at USC Upstate.

As a general rule, some courses are not acceptable in transfer to USC Upstate or to the other campuses of the University of South Carolina. Included are occupational or technical courses, remedial courses, courses from a two-year college that are considered upper-level at the University, or courses from a two-year college that are not part of that institution's college transfer program. Exceptions to this rule may be made only by the dean of the student's school or college or by the vice chancellor for academic affairs. Exceptions are made only in specific cases where the courses being considered for transfer are judged to be uniquely relevant to the student's degree program.

A course completed at another college or university in which a student earns a grade below C cannot be transferred. USC Upstate uses all grades (with the exception of grades for remedial courses and courses taken on a pass-fail basis) listed on transcripts of other institutions in the calculation of the transfer GPA. Therefore, the GPA as calculated by USC Upstate may be different than the one appearing on the transcript of another institution. A GPA calculated by USC Upstate will be used in determining admission to USC Upstate or to a particular program.

TRANSFER: STATE POLICIES AND PROCEDURES

The South Carolina Course Articulation and Transfer System serves as the primary tool and source of information for transfer of academic credit between and among institutions of higher education in the state. The system provides institutions with the software tools needed to update and maintain course articulation and transfer information easily. The student interface of this system is the South Carolina Transfer and Articulation Center (SCTRAC) web portal: www.SCTRAC.org. This web portal is an integrated solution to meet the needs of South Carolina's public colleges and universities and their students and is designed to help students make better choices and avoid taking courses which will not count toward their degree. Each institution's student information system interfaces with www.SCTRAC.org to help students and institutions by saving time and effort, while ensuring accuracy and timeliness of information.

BACKGROUND

Section 10-C of the South Carolina School-to-Work Transition Act (1994) stipulated that the Council of College and University Presidents and the State Board for Technical and Comprehensive Education, operating through the Commission on Higher Education, develop better articulation of associate and baccalaureate degree programs. To comply with this requirement, the commission upon the advice of the Council of Presidents established a Transfer Articulation Policy Committee composed of four-year institutions' vice presidents for academic affairs and the Associate Director for Instruction of the State Board for Technical and Comprehensive Education. The principal outcomes derived from the work of that committee and accepted by the Commission on Higher Education on July 6, 1995, were:

- An expanded list of 86 courses which transfer to four-year public institutions of South Carolina from the two-year public institutions;
- A statewide policy document on good practices in transfer to be followed by all public institutions of higher education in the State of South Carolina, which was accepted in principle by the Advisory Committee on Academic Programs and the commission;

- Six task forces on statewide transfer agreements, each based in a discipline or broad area of the baccalaureate curriculum.

In 1995 the General Assembly passed Act 137 which stipulated further that the South Carolina Commission on Higher Education "notwithstanding any other provision of law to the contrary, shall have the following additional duties and functions with regard to the various public institutions of higher education." These duties and responsibilities include the commission's responsibility "to establish procedures for the transferability of courses at the undergraduate level between two-year and four-year institutions or schools." This same provision is repeated in the legislation developed from the Report of the Joint Legislative Study Committee.

Act 137 directed the commission to adopt the following procedures for the transfer of courses from all two-year public to all four-year public institutions of higher education in South Carolina.

ADMISSIONS CRITERIA, COURSE GRADES, GPA'S, VALIDATIONS

All four-year public institutions shall issue annually in August a transfer guide covering at least the following items:

- A. The definition of a transfer student and requirements for admission both to the institution and, if more selective, requirements for admission to particular programs.
- B. Limitations placed by the institution or its programs for acceptance of standardized examinations (e.g., SAT, ACT) taken more than a given time ago, for academic course work taken elsewhere, for course work repeated due to failure, for course work taken at another institution while the student is academically suspended at his/her home institution, and so forth.
- C. Institutional and, if more selective, programmatic maximums of course credits allowable in transfer.
- D. Institutional procedures used to calculate student applicants' GPAs for transfer admission. Such procedures shall describe how nonstandard grades (withdrawal, withdrawal failing, repeated course, etc.) are evaluated; and they shall also describe whether all course work taken prior to transfer or just course work deemed appropriate to the student's intended four-year program of study is calculated for purposes of admission to the institution and/or programmatic major.
- E. Lists of all courses accepted from each technical college (including the 72 courses in the Statewide Articulation Agreement) and the course equivalencies (including "free elective" category) found on the home institution for the courses accepted.
- F. Lists of all articulation agreements with any public South Carolina two-year or other institution of higher education, together with information about how interested parties can access these agreements.
- G. Lists of the institution's Transfer Officer(s) personnel together with telephone and fax numbers and office address.
- H. Institutional policies related to "academic bankruptcy" (i.e., removing an entire transcript or parts thereof from a failed or underachieving record after a period of years has passed) so that re-entry into the four-year institution with course credit earned in the interim elsewhere is done without regard to the student's earlier record.
- I. "Residency requirements" for the minimum number of hours required to be earned at the institution for the degree.

Course work (individual courses, transfer blocks, statewide agreements covered within these procedures shall be transferable if the student has completed the course work with a "C" grade (2.00 on a 4.00 scale) or above,

but transfer of grades does not relieve the student of the obligation to meet any GPA requirements or other admissions requirements of the institution or program to which application has been made.

- A. Any four-year institution which has institutional or programmatic admissions requirements for transfer students with cumulative grade point averages (GPAs) higher than 2.00 on a 4.00 scale shall apply such entrance requirements equally to transfer students from regionally accredited South Carolina public institutions regardless of whether students are transferring from a four-year or two-year institution.
- B. Any multi-campus institution or system shall certify by letter to the commission that all course work at all of its campuses applicable to a particular degree program of study is fully acceptable in transfer to meet degree requirements in the same degree program at any other of its campuses.

Any course work (individual courses, transfer blocks, statewide agreements) covered within these procedures shall be transferable to any public institution without any additional fee and without any further encumbrance such as a "validation examination," "placement examination/instrument," "verification instrument," or any other stricture, notwithstanding any institutional or system policy, procedure, or regulation to the contrary.

SOUTH CAROLINA TRANSFER AND ARTICULATION CENTER (SCTRAC)

All two- and four-year public institutions will publish information related to course articulation and transfer, including but not limited to items A through D mentioned above, on the South Carolina Transfer and Articulation Center website (www.SCTRAC.org). Course equivalency information listing all courses accepted from each institution in the state (including the 86 courses in the Statewide Articulation Agreement) and their respective course equivalencies (including courses in the "free elective" category) will be made available on www.SCTRAC.org. This course equivalency information will be updated as equivalencies are added or changed and will be reviewed annually for accuracy. Additionally, articulation agreements between public South Carolina institutions of higher education will be made available on www.SCTRAC.org, will be updated as articulation agreements are added or changed, and will be reviewed annually for accuracy. All other transfer information published on www.SCTRAC.org will be reviewed at least annually and updated as needed.

STATEWIDE ARTICULATION OF 86 COURSES

The Statewide Articulation Agreement of 86 courses already approved by the South Carolina Commission on Higher Education for transfer from two- to four-year public institutions shall be applicable to all public institutions, including two-year institutions and institutions within the same system. In instances where an institution does not have synonymous courses to ones on this list, it shall identify comparable courses or course categories for acceptance of general education courses on the statewide list.

TRANSFER BLOCKS, STATEWIDE AGREEMENTS, COMPLETION OF THE A.A./A.S. DEGREE

The following Transfer Blocks/Statewide Agreements taken at any two-year public institution in South Carolina shall be accepted in their totality toward meeting baccalaureate degree requirements at all four-year public institutions in relevant four-year degree programs, as follows:

- Arts, Humanities, and Social Sciences: Established curriculum block of 46-48 semester hours
- Business Administration: Established curriculum block of 46-51 semester hours

- Engineering: Established curriculum block of 33 semester hours
- Arts and Sciences, curriculum II: Established curriculum block of 48-51 semester hours
- Teacher Education: Established curriculum block of 38-39 semester hours for early childhood, elementary, and special education students only. Secondary education majors and students seeking certification who are not majoring in teacher education should consult the Arts, Humanities, and Social Sciences or the Math and Science transfer blocks, as relevant, to assure transferability of course work
- Nursing: By statewide agreement, at least 60 semester hours shall be accepted by any public four-year institution toward the baccalaureate completion program (BSN) from graduates of any associate degree program in nursing (ADN), provided that the program is accredited by the National League of Nursing and that the graduate has successfully passed the National Licensure Examination (NCLEX) and is a currently licensed registered nurse.

Any "unique" academic program not specifically or by extension covered by one of the statewide transfer blocks/agreements shall either create its own transfer block of 35 or more credit hours with the approval of CHE staff or shall adopt either the Arts/Social Science/Humanities or the Science/Mathematics block by September 1996. The institution at which such program is located shall inform the staff of the CHE and every institutional president and vice president for academic affairs about this decision.

Any student who has completed either an Associate of Arts or Associate of Science degree program at any public two-year South Carolina institution which contains within it the total course work found in either the Arts/Social Sciences/Humanities Transfer Block or the Math/Science Transfer Block shall automatically be entitled to junior-level status or its equivalent at whatever public senior institution to which the student might have been admitted. (Note: As agreed by the Committee on Academic Affairs, junior status applies only to campus activities such as priority order for registration for courses, residence hall assignments, parking, athletic event tickets, etc., and not in calculating academic degree credits.)

ASSURANCE OF TRANSFERABILITY OF COURSEWORK COVERED BY THE TRANSFER POLICY

Coursework (i.e., individual courses, transfer blocks, and statewide agreements) covered within this transfer policy will be transferable if the student has completed the coursework with a "C" grade (2.0 on a 4.0 scale) or above. However, the transfer of grades does not relieve the student of the obligation to meet any GPA requirements or other admissions requirements of the institution or program to which application has been made. In addition, any four-year institution which has institutional or programmatic admissions requirements for transfer students with cumulative grade point averages (GPAs) higher than 2.0 on a 4.0 scale will apply such entrance requirements equally to transfer students from regionally accredited South Carolina public institutions regardless of whether students are transferring from a four-year or two-year institution.

Any coursework covered within this transfer policy will be transferable to any public institution without any additional fee and without any further encumbrance such as a "validation examination," "placement examination/instrument," "verification instrument," or any other stricture, notwithstanding any institutional or system policy, procedure, or regulation to the contrary.

RELATED REPORTS AND STATEWIDE DOCUMENTS

All applicable recommendations found in the commission's report to the General Assembly on the School-to-Work Act (approved by the commis-

sion and transmitted to the General Assembly on July 6, 1995) are hereby incorporated into the procedures for transfer of course work among two- and four-year institutions.

The policy paper entitled State Policy on Transfer and Articulation, as amended to reflect changes in the numbers of transfer blocks and other Commission action since July 6, 1995, is hereby adopted as the statewide policy for institutional good practice in the sending and receiving of all course credits to be transferred.

ASSURANCE OF QUALITY

All claims from any public two- or four-year institution challenging the effective preparation of any other public institution's course work for transfer purposes shall be evaluated and appropriate measures shall be taken to reassure that the quality of the course work has been reviewed and approved on a timely basis by sending and receiving institutions alike. This process of formal review shall occur every four years through the staff of the Commission on Higher Education, beginning with the approval of these procedures.

CHIEF TRANSFER OFFICER

Ira Pace / Admissions Counselor
864-503-5808 / ipace@uscupstate.edu

STATEWIDE PUBLICATION AND DISTRIBUTION OF INFORMATION ON TRANSFER

The staff of the Commission on Higher Education shall print and distribute copies of these Procedures upon their acceptance by the commission. The staff shall also place this document and the Appendices on the commission's Home Page on the Internet under the title "Transfer Policies."

By September 1 of each year, all public four-year institutions shall on their own Home Page on the Internet under the title "Transfer Policies":

- A. Print a copy of this entire document (without appendices).
- B. Print a copy of their entire transfer guide.
- C. Provide to the staff of the commission in satisfactory format a copy of their entire transfer guide for placing on the commission's Home Page on the Internet.

By September 1 of each year, the staff of the State Board for Technical and Comprehensive Education shall on its Home Page on the Internet under the title "Transfer Policies":

- A. Print a copy of this document (without appendices).
- B. Provide to the commission staff in format suitable for placing on the commission's Home Page of the Internet a list of all articulation agreements that each of the sixteen technical colleges has with public and other four-year institutions of higher education, together with information about how interested parties can access those agreements.

Each two-year and four-year public institutional catalog shall contain a section entitled "TRANSFER: STATE POLICIES AND PROCEDURES." Such section at a minimum shall:

- A. Publish these procedures in their entirety (except Appendices)
- B. Designate a chief Transfer Officer at the institution who shall
 - provide information and other appropriate support for students considering transfer and recent transfers
 - serve as a clearinghouse for information on issues of transfer in the State of South Carolina

- provide definitive institutional rulings on transfer questions for the institution's students under these procedures
- work closely with feeder institutions to assure ease in transfer for their students

- C. Designate other programmatic Transfer Officer(s) as the size of the institution and the variety
- D. Refer interested parties to the institutional Transfer Guide of the state's four-year institutions

C. Readmission

Students whose undergraduate attendance at any USC campus has been interrupted for any reason for one or more major semesters (spring/fall) must apply for readmission. An application fee of \$10 is required if you have attended USC Upstate. Readmission to USC Upstate and to the program in which the student was previously enrolled is not automatic. Former students who have attended other institutions after leaving the University of South Carolina are considered transfer students and should follow the procedures for transfer admission. Students who wish to return to the University after being suspended should refer to the continuation standards for more information. Students who are on academic probation must obtain at least a 2.0 average on the first 12 or more grade hours attempted under this status. These hours may be taken over more than one semester. Students failing to meet this requirement are suspended. Students who leave the University without completing a term of probation, and are absent for three or more years, will begin a new term of probation upon readmission.

Registration

Upon readmission, students should contact the office of their major for an advisement and registration appointment.

D. International

Applicants who are citizens of a country other than the United States and who do not have permanent resident status are classified as international students. In addition to meeting general admissions requirements, applicants are required to:

- a. submit official school records (transcripts, diplomas or certificates of study), translated to English; Applicants with foreign university work must submit a course-by-course evaluation with GPA from a NACES approved company. An admissions decision will not be made until the evaluation and all transcripts are on file;
- b. *present a minimum Test of English as a Foreign Language (TOEFL) score of 500 (paper based) or 173 (computer based) or 61 (internet based); TOEFL is not required of students whose native language is English;
- c. be academically and otherwise eligible to return to the last college attended;
- d. *have a minimum SAT score of 850;
- e. provide documentation of health insurance;
- f. meet freshman/transfer requirements if applicant has attended school in the United States; and
- g. submit bank statements or certified statement of financial ability to pay all education expenses.

**test scores may be waived in exceptional circumstances*

E. Second Baccalaureate Degree when First Degree is not from USC Upstate

Applicants who have earned a baccalaureate degree from a regionally accredited institution in the United States other than USC Upstate or from an institution recognized by a comparable regulatory system in another country can earn a second baccalaureate degree from USC Upstate, if the following conditions are met:

- Students meet the minimum 30-hour requirement for General Education as outlined by SACSCOC or take additional courses to meet this requirement;
- While at USC Upstate, students complete a minimum of 30-credit hours and meet all the requirements of the declared major including any foundational courses and pre-requisites;
- Students' combined credit from both baccalaureate degrees must be at least 150-credit hours or the equivalent.

All applications, fees and credentials for international student admission must be received by December 1 for spring admission and July 15 for fall admission. A Certificate of Eligibility (FORM I-20) is issued to those applicants who meet all requirements for admission to a full-time degree program.

NON-DEGREE SEEKING ADMISSION

Applicants who wish to attend USC Upstate for one semester or on some limited basis, and who do not intend to pursue a degree at USC Upstate, may be approved to do so by submitting a Non-Degree Application for Admission and a \$10 non-refundable application fee. The Office of Admissions reserves the right to determine the proper category of admission and to determine what credentials may be required. USC Upstate requires that pre-requisites be fulfilled before approval to enroll in course(s). Academic transcripts must be provided. Applicants who have been officially denied admission are not eligible as non-degree candidates.

A. Concurrent High School Seniors

High school seniors may enroll in university courses for college credit. To be considered for this program applicants must have a high school GPA of 3.0 or SAT score of 1000/ACT composite of 22 and obtain a written recommendation from their high school principal or guidance counselor indicating the courses to be taken at USC Upstate. An application for admission must be submitted.

B. Upstate Scholars Academy Students

Scholars Academy students are academically talented high school students from Spartanburg County who are chosen to participate by a selection committee. These students enroll in university courses for college credit in a non-degree seeking status and may earn up to 60 hours of college credit.

C. Transient

Admission to undergraduate courses for one semester or summer school may be granted to students from other colleges and universities who are certified to be in good academic standing and whose program of study is approved by that institution.

D. Audit

Applicants who wish to take USC Upstate courses without earning credit may apply for admission as an audit student. Auditing is granted on a space-available basis only.

E. Undergraduates with a Bachelor's Degree

Students who hold a baccalaureate degree may be admitted to undergraduate credit courses upon submission of a transcript showing graduation with a bachelor's degree or a copy of a college diploma. A transcript is needed if the applicant would like assistance in selecting appropriate courses. This category is designed for students who are seeking teacher accreditation or professional development.

F. Other

Students who would like to take courses for personal enrichment or professional enhancement may be admitted to take up to 30 semester hours of credit. After 30 semester hours of credit, a student may apply for admission as a degree seeking candidate. Transcripts are required from the last institution attended to validate that the student is in good academic standing.

Registration

Applicants will be notified of registration procedures by the Office of Admissions.

SENIOR CITIZENS

Section 59-111-320 of the Code of Laws of South Carolina, 1976, as amended, authorizes state-assisted universities to permit South Carolina residents who have attained the age of 60 to attend classes on a space-available basis without payment of tuition if these persons do not receive compensation as full-time employees. The costs of any fees, charges, and/or textbooks normally associated with the course remain in effect and must be borne by the student. Applicants must submit an application and a \$40 non-refundable degree-seeking application fee or a \$10 non-refundable non-degree-seeking application fee. Candidates are required to meet admission standards and may take classes for credit or audit.

IMMUNIZATION

All students are required to have a history of current immunizations on file prior to enrollment. This includes documentation of one of the following (1) receiving two doses of MMR Rubeola (Red Measles), Mumps, and Rubella (German Measles) vaccine; or (2) positive serum titers (blood antibody tests) for Rubella and Rubeola; or (3) birthdate before 1957 in order to qualify for an exemption from these immunizations. Proof of vaccination with Tetanus-diphtheria-acellular pertussis (Tdap) vaccine (brand names: Adacel® or Boostrix®) after July, 2005. Proof of meningitis vaccination received after 2005 (with Menactra® or Menveo®) is REQUIRED for all incoming freshmen residing in University Housing, prior to moving into your assigned residential facility.

Tuberculosis Screening for International Students

Effective Fall, 2009, all incoming international students will be REQUIRED to have proof of (1) a negative (zero millimeters) tuberculin skin test within six (6) months of admission to the University; or (2) a negative chest X-ray, if known to have a history of a positive tuberculin skin test.

These vaccines and tests are available and can be administered while on-campus for orientation by appointment during regular office hours. Applicable fees are posted on the Health Services website. Some students may qualify to receive vaccines free-of-charge, dependent upon eligibility under guidelines established by the federal Vaccines For Children (VFC) Program. For more information, contact Health Services at (864) 503-5191.

The Immunization Form is available by going to the "Freshmen Student

Enrollment Checklist” and clicking on the link for “Submit immunization records” on the Enrollment Services Web site. Once these records have been completed and signed by your health care provider, you should mail these to the attention of the Health Services; fax to (864)503-5099; or hand-deliver these records to Health Services while visiting campus. **You cannot register for future courses until you have returned your forms and received an immunization clearance through Health Services.** Questions regarding immunization should be directed to Health Services at 864-503-5191.

PROOF OF CITIZENSHIP

Effective January 1, 2009, all USC students must present proof of citizenship or lawful presence in the U.S. before enrolling. This policy (ACAF 3.40) has been adopted by the University in order to comply with section 59-101-430 of the South Carolina Code of Laws, as amended, which requires that lawful presence in the United States is verified before enrollment at any public institution of higher education. Verification of immigration status for non-citizens will be conducted by International student officials. For other students, a proof of citizenship verification process has been adopted to deter and prevent false claims of citizenship by unlawful aliens attempting to evade the eligibility requirements of section 59-101-430. The University will do all it can to verify citizenship using other means, but many students will be contacted to complete a verification form and present proof of citizenship in the form of the following acceptable documents:

- Copy of the South Carolina driver's license if the student first became a licensed driver in the state after Jan. 1, 2002;
- A Certified Birth Certificate indicating that you were born in the United States or a territory of the United States;
- Current U.S. Passport or U.S. Passport that has not been expired more than 10 years;
- Certificate of Naturalization - USCIS Form (N-550 or N-570);
- U.S. government issued Consular Report of Birth Abroad;
- Certificate of Citizenship (N-560 or N-561);
- Unexpired U.S. Active Duty/Retiree/Reservist Military ID Card (DOD DD-2)

NOTE: If name has changed since birth, student must present all legal documents (i.e., adoption records, marriage certificate, certificate of naturalization, and court ordered name change) supporting all name changes from the name which appears on the birth certificate or proof of citizenship to the present. To avoid relinquishing an original document, a student may present it in person. The University can accept photocopies of birth certificates and other citizenship documents so long as we reserve the right to demand production of the certified original in the event we have any questions about whether the copy is true and accurate, or in the event any of the information on the copy is unreadable. For more information, visit: <http://registrar.sc.edu/html/citizenshipverification.stm>.

NEW STUDENT SERVICES

Orientation and Registration

New freshman and transfer students will choose from several orientation and registration dates. Reservations are made through the Office of Admissions. During the session, students will meet with an advisor and register for classes. Special programs and campus tours are also provided.

Advisement Testing

New freshman are encouraged to complete math and English testing before orientation according to guidelines mailed to students after admission. Testing is required prior to registration. Foreign language testing is

required for all new freshmen and some transfer students.

Transfer students should set up an appointment with the testing coordinator in the Office of Admissions to schedule any necessary advisement testing. Advisement test may be required by department chair or advisor for courses related to major of choice.

Housing

USC Upstate currently offers traditional-style housing for freshman and apartment-style housing for upperclassman. Palmetto Villas is an on-campus, apartment style residential complex that is operated and supervised by the University. It houses 348 upperclassman in two-bedroom units that are furnished, air-conditioned, and has a kitchen with stove, refrigerator, and sink with a disposal unit. All units are networked as part of the USC Upstate system. The Palmetto House and Magnolia House complexes consist of single and double occupancy rooms, open areas, and three recreation rooms. Each hall features a private study area and laundry facilities. In addition, there is a recreation room with three flat screen TVs, an assortment of games (billiards, ping-pong, foosball, air hockey) plus a vending area. This coeducational facility has controlled access, full sprinkler system, Internet access, cable television, green space, and adjacent parking.

Applications for housing are processed through the Housing Office. On-campus housing at USC Upstate is very popular and space is limited. Students are encouraged to apply as early as possible.

**Beginning in Fall 2011, all freshmen under the age of 20 are required to live on campus unless they are living with their parents or guardians.*

TRANSFER GUIDE FOR SOUTH CAROLINA TECHNICAL COLLEGES

USC Upstate	Tech Colleges	Credits	USC Upstate	Tech Colleges	Credits	USC Upstate	Tech Colleges	Credits
Accounting			Chemistry (cont.)			English		
ACCT U225	ACC 101	3	CHEM U109	CHM 105	4	ENGL U101	ENG 101	3
ACCT U226	ACC 102	3	CHEM U111	CHM 110	4	ENGL U102	ENG 102	3
Anthropology			CHEM U112	CHM 111	4	ENGL U279	ENG 201	3
ANTH U102	ANT 101	3	CHEM U112	CHM 112	4	ENGL U280	ENG 202	3
Astronomy			CHEM U211	CHM 211	4	ELECTIVE	ENG 203	3
ASTR U111 + L	AST 101	4	CHEM U212	CHM 212	4	ENGL U289	ENG 205	3
ELECTIVE	AST 102	4	ELECTIVE	CHM 227	4	ENGL U290	ENG 206	3
**Art			Computer Science			ENGL U275	ENG 208	3
ARTH U101	ART 101	3	CSCI U138	CPT 101	3	ENGL U275	ENG 209	3
ELECTIVE	ART 105	3	CSCI U138	CPT 170	3	ELECTIVE	ENG 214	3
ARTH U105	ART 107	3	ELECTIVE	CPT 237	3	ELECTIVE	ENG 218	3
ARTH U106	ART 108	3	CSCI U234	CPT 286	3	ELECTIVE	ENG 222	3
ARTS U108	ARV 110 or 217	3	CSCI U239	CPT 286	3	ELECTIVE	ENG 228	3
ARTS U103	ARV 121	3	Criminal Justice			ELECTIVE	ENG 230	3
ARTS U104	ARV 122	3	CRJU U101	CRJ 101	3	ENGL U291	ENG 234	3
ARTS U110	ART 111	3	CRJU U321	CRJ 115	3	ELECTIVE	ENG 236	3
ARTS U205	ARV 210	3	CRJU U371	CRJ 125	3	ENGL U208	ENG 238	3
ARTS U206	ARV 205	3	CRJU U343	CRJ 210	3	ELECTIVE	ENG 260	3
ARTS U207	ARV 207	3	CRJU U210	CRJ 224	3	French		
ARTS U210	ART 112	3	CRJU U420	CRJ 236	3	FREN U101	FRE 101	3
ARTS U211	ART 211	3	CRJU U230	CRJ 242	3	FREN U102	FRE 102	3
ARTS U214	ARV 261	3	ELECTIVE	CRJ 116	3	FREN U201	FRE 201	3
ARTS U228	ARV 230	3	ELECTIVE	CRJ 120	3	FREN U202	FRE 202	3
ARTS U261	ARV 114	3	ELECTIVE	CRJ 126	3	Geography		
ARTS U311	ARV 241	3	ELECTIVE	CRJ 135	3	GEOG U103	GEO 101	3
ARTS U314	ARV 262	3	ELECTIVE	CRJ 145	3	ELECTIVE	GEO 102	3
ARTS U318	ARV 227	3	ELECTIVE	CRJ 205	3	ELECTIVE	GEO 201	3
ELECTIVE	CGC 278	3	ELECTIVE	CRJ 216	3	German		
ELECTIVE	ARV 280	3	ELECTIVE	CRJ 218	3	GERM U101	GER 101	3
ELECTIVE or ARTS U398	ARV 289	3	CRJU 220	CRJ 220	3	GERM U102	GER 102	3
ELECTIVE or ARTS U398	ART 290	3	ELECTIVE	CRJ 222	3	Government & International Studies (Political Science)		
Biology			CRJU U210	CRJ 224 or 130	3	POLI U101	PSC 201	3
BIOL U110	BIO 105	4	ELECTIVE	CRJ 233	3	ELECTIVE	PSC 205	3
BIOL U101	BIO 101	4	ELECTIVE	CRJ 239	3	ELECTIVE	PSC 215	3
BIOL U102	BIO 102	4	ELECTIVE	CRJ 240	3	ELECTIVE	PSC 220	3
BIOL U143	BIO 112	4	ELECTIVE	CRJ 244	3	History		
BIOL U243	BIO 210	4	ELECTIVE	CRJ 247	3	ELECTIVE	HIS 101	3
BIOL U244	BIO 211	4	ELECTIVE	CRJ 260	3	ELECTIVE	HIS 102	3
BIOL U250	BIO 225	4	ELECTIVE	CRJ 261	3	HIST U101	HIS 104	3
BIOL U232	BIO 215	4	Economics			HIST U102	HIS 105	3
BIOL U242	BIO 216	4	ECON U221	ECO 210	3	ELECTIVE	HIS 106	3
ELECTIVE	BIO 240	4	ECON U222	ECO 211	3	ELECTIVE	HIS 108	3
ELECTIVE	BIO 241	4	ECON U291	MAT 120	3	ELECTIVE	HIS 109	3
Chemistry			ECON U292	MAT 220	3	ELECTIVE	HIS 112	3
CHEM U101	CHM 106	4	ELECTIVE	ECO 201	3	ELECTIVE	HIS 115	3
CHEM U106 + U106L	CHM 107	4	ELECTIVE	ECO 205	3	ELECTIVE	HIS 115	3
			Education			HIST U105	HIS 201	3
			EDFO U210	EDU 230	3	HIST U106	HIS 202	3

USC Upstate	Tech Colleges	Credits
IDS		
ELECTIVE	IDS 101	3
Journalism		
ELECTIVE	JOU 101	3
Logic (See Philosophy)		
Mathematics		
MATH U120	MAT 103	3
MATH U102	MAT 120	3
MATH U120	MAT 109	3
MATH U121	MAT 109	3
MATH U120	MAT 110	3
MATH U121	MAT 110	3
MATH U126	MAT 110	3
MATH U127	MAT 111	3
MATH U126+ U127	MAT 112	3
PSYC U225	MAT 220	3
SOCY U201	MAT 120	3
ECON U291	MAT 120	3
ECON U292	MAT 220	3
MATH U122	MAT 130	3
MATH U174	MAT 132	3
MATH U202	MAT 220	3
MATH U141	MAT 140	4
MATH U142	MAT 141	4
MATH U231	MAT 211	3
MATH U232	MAT 212	3
MATH U233	MAT 215	3
MATH U241	MAT 240	4
MATH U245	MAT 242	3
ELECTIVE	MAT 122	3
ELECTIVE	MAT 230	3
Music		
MUSC U110	MUS 105	3
Philosophy (Logic)		
PHIL U102	PHI 101	3
LOGC U207	PHI 105	3
LOGC U205	PHI 106	3
ELECTIVE	PHI 108	3
ELECTIVE	PHI 110	3
ELECTIVE	PHI 115	3
ELECTIVE	PHI 201	3
Physical Science		
PHYS U101+ U101L	PHS 101	4
Physics		
PHYS U201	PHY 201	4
PHYS U202	PHY 202	4
PHYS U211	PHY 221	4
PHYS U212	PHY 222	4
PHYS U212 or ELECTIVE	PHY 223	4

USC Upstate	Tech Colleges	Credits
Political Science (See Government and International Studies)		
Psychology		
PSYC U225	MAT 220	3
ELECTIVE	PSY 115	3
PSYC U101	PSY 201	3
PSYC U302	PSY 203	3
EDFO U333	PSY 203	3
ELECTIVE	PSY 208	3
ELECTIVE	PSY 212	3
Religion		
ELECTIVE	REL 101	3
RELG U103	REL 201	3
Sociology		
SOCY U101	SOC 101	3
ELECTIVE	SOC 102	3
SOCY U201	MAT 120	3
ELECTIVE	SOC 206	3
ELECTIVE	SOC 210	3
ELECTIVE	SOC 235	3
ELECTIVE	SOC 151	3
ELECTIVE	SOC 205	3
ELECTIVE	SOC 220	3
ELECTIVE	SOC 235	3
Spanish		
SPAN U101	SPA 101	3
SPAN U102	SPA 102	3
SPAN U101	SPA 105	3
SPAN U201	SPA 201	3
SPAN U202	SPA 202	3
Speech		
SPCH U201	SPC 205	3
ELECTIVE	SPC 208	3
ELECTIVE	SPC 209	3
ELECTIVE	SPC 210	3
ELECTIVE	SPC 200	3
Theatre		
THEA U161	THE 101	3
THEA U170	THE 105	3
THEA U260	THE 220 & 221	1
ELECTIVE	HSS 101	3

**transfer courses are subject to change without notification.*

**Note: Some elective courses will transfer to meet general education requirements. Please contact Admissions with any questions.*

***Note: Any 200 or above level ART Studio from another institution can be used as a Professional Option IF there is no equivalent at Upstate.*