



Friday, November 20, 2009

- Coffee 9:15 - 9:40 AM
Arts and Letters Building Lecture Hall, Room 116
- Morning Session 9:45 – 10:20 AM
Lecture Hall, Room 116
- Welcome
- Guest Speaker – Senator Phil P. Leventis
- Standing Committees 10:30 - 12:00 PM
 - I. Rights and Responsibilities
 Room 123
 - II. Welfare
 Room 122
 - III. System Affairs
 Room 115
- Special Committees 10:30 - 12:00 PM
 - I. Grievance Committee
 Room 130
- Executive Committee..... 10:30 - 12:00 PM
 Room 116
- Deans Meeting 10:30 - 12:00 PM
 Room 126
- Luncheon.....12:00 - 12:45 PM
 Arts and Letters Building Banquet Hall, Room 142
- Afternoon Session.....12:45 - 2:45 PM
 Lecture Hall, Room 116

AGENDA

- I. Call To Order
- II. Correction/Approval of Minutes: September 25, 2009
University of South Carolina, Columbia, SC
- III. Reports from University Officers
 - A. Chris P. Plyler, Vice Provost and Executive Dean
 - B. Regional Campus Deans
 - C. Assistant Vice Provost for Extended University
- IV. Reports from Standing Committees
 - A. Rights and Responsibilities – Professor Chris Borycki
 - B. Welfare – Professor Hennie van Bulck
 - C. System Affairs - Professor Mary Ellen Bellanca
- V. Executive Committee – Professor Mary Hjelm
- VI. Reports from Special Committees
 - A. Committee on Libraries - Professor Bruce Nims
 - B. Committee on Curricula and Courses - Professor Robert Castleberry
 - C. Committee on Faculty Welfare - Professor Darris Hassell
 - D. Faculty-Board of Trustees Liaison Committee – Professor Mary Hjelm
 - E. Regional Campuses Research and Productive Scholarship Committee – Professor Lisa Hammond
 - F. Regional Campuses Academic Advisory Council – Professor Mary Hjelm
 - G. Other Committees
 - 1. Conflict of Interest Committee – Professor Noni Bohonak
- VII. Unfinished Business
- VIII. New Business
- IX. Announcements
- X. Adjournment

University of South Carolina
Regional Campuses Faculty Senate
Minutes
November 20, 2009
USC Sumter Campus

Morning Session:

Welcome by Professor Mary Hjelm

Introduction of Guest Speaker Senator Phil P. Leventis by Dean Les Carpenter

Senator Phil P. Leventis of District 35 was the guest speaker. He discussed several aspects of higher education and the state legislature. He stated that state government is defined by what is spent. This means that the budget defines who we are and the importance placed on higher education. Currently the budget for higher education is at a fifteen year low in recurring funds. He continued that the state legislature, however, is sometimes distracted by other issues while in session. To counteract this, Leventis suggests that we remind our legislatures that higher education is a priority to the state of South Carolina and will bring (and keep) people in South Carolina. As educators, we need to show the legislature that what we do is important and not let that fact slip from their minds. If we do not constantly remind lawmakers of the importance of higher education, other people will take the money that should be allocated to higher education.

Meetings of Standing Committees

Luncheon

Afternoon Session:

I. Call to Order

II. Correction/Approval of the Minutes:

The minutes of the September 25, 2009 Regional Campuses Faculty Senate were approved with the correction of a few typographical errors.

III. Reports from University Officers:

A. Vice Provost and Executive Dean Chris P. Plyler,

Budget/Legislative: The financial picture for the University and the State of South Carolina remains guarded. When the Board of Economic Advisors met on 10/10 they again lowered the state revenue estimate by 2%. This reduction is likely to lead to a 3% across the board cut to all state agencies when the Budget and Control Board meets on December 15. For the USC System, 3% is projected to be an approximate \$5M cut. All the campuses have been notified to plan for

this latest cut. Since 2008 the USC System will have lost more than \$67M recurring state appropriations. Given the poor economic indicators revealed at the BEA meeting, it is possible there is another cut or cuts during the 2010 fiscal year.

Budget planning for FY2011 is well underway at the state level and internally. We believe it is unlikely for there to be a state pay package given the likelihood of additional budget cuts. But, it is an election year and anything is possible. The state is grappling not only with the economic downturn, but with the annualizations created by items such as the Homestead Exemption that shifted the burden of school operating budgets from counties to the sales tax at the state level. We have heard that the Homestead Exemption Fund is expected to realize a \$107 million shortfall due to declining sales tax revenues. For FY 2010-11, a \$115.5 million shortfall is expected. That shortfall will need to be addressed by changes to the tax laws and/or by base budget cuts to state agencies to begin July 1, 2010.

President Pastides met last Wednesday with Representatives Jim Merrill and Chip Limehouse to update them on progress made to date with an ongoing System Study, which will examine existing and potential efficiencies across our University. I would categorize this meeting as proactive—perhaps preemptive in steering away any notion, regardless of how small on the part of one or two legislators, to close campuses. This threat has subsided significantly over the last 9 months.

University: Provost Visits Continue

Union, Dec. 1; **Salkehatchie**, Dec. 3; **Extended University**, March 2; **Sumter**, March 25, 2010; **Lancaster**, April 6

The department/campus visits will provide the provost with first-hand knowledge of each unit's strengths and accomplishments; plans for the future and challenges and concerns going forward. Additionally, the visits will familiarize the provost with each unit's facilities and academic spaces.

SACS

Last year the office of Institutional Assessment sat down with the regional campus IE folks and classified each standard as:

- System-wide response is required
- Columbia campus and David Hunter must respond
- All 5 campuses must respond

To date, the Columbia campus responses are slowly rolling in. Two regional campuses have submitted their responses (Union, Salkehatchie)

Each campus should also perform a compliance audit to ensure compliance on ALL standards (80+). This can be as simple as having a group of people knowledgeable about the area addressed by a standard read the standard and discuss the degree to which the campus is compliant. Where there are problems, policies and procedures must be changed.

We must turn in our compliance report the first week of September, 2010. We should receive the offsite review report in December. We will then write a focus report to address recommendations. The on-site committee will be in Columbia the last week in March, 2011. SACS has not told us what campuses the reviewers will be visiting or when these visits might take place.

Campus Bulletins: Last year USC implemented an academic catalog management system (www.acalog.com) to improve both the maintenance and user-friendliness of the undergraduate and graduate bulletins.

This new system includes:

- A comprehensive, exportable course database.
- A relational data table which clearly links colleges, departments ,programs, and courses.
- A version auditing function which tracks bulletin changes.
- An improved bulletin search feature.

The university is currently looking into an enterprise version of this system to support the four regional campuses. The enterprise version would allow regional campuses to establish unique bulletins and bulletin content, while sharing common bulletin information across bulletins. For example, bulletin content regarding student life and the faculty roster could be established by each campus separately, while bulletin content regarding common academic regulations and course descriptions could be shared.

For a look at the new USC undergraduate and graduate bulletins, visit <http://bulletin.sc.edu/>.

Searches continue for:

Vice Provost (International Affairs)
Dean of Engineering and Computing
Principal Preston Residential College

B. Regional Campus Deans:

USC Lancaster, Dean John Catalano

Students: Enrollment was up once again this summer, but for the first time in many years, Fall enrollment is flat. Applications were up tremendously, but the

yield was down. The Bachelors in Organizational Leadership is going to be a big major at USCL. USCL athletics are going forward and we are fielding baseball, tennis, golf, and soccer teams this year. During the 2009-10 academic year, we hope to add softball. USCL sponsored an international study trip to Greece and an archeological dig in the SC low country in May. Next May we have a group of students who will study in China. The acceptance rate remains at nearly 99% and the most recent SC CHE success rate exceeds 64%. The annual scholarship luncheon was Wednesday, the 18th.

Faculty: Even with retirements, the full time faculty census now exceeds 60. We have hired two new instructors (both replacements) this year. Alexis Sanders (soon to be PhD from the University of Cincinnati in clinical psychology) and Dr. Suzanne Penuel, (just completed PhD from the University of Texas in English literature) are already on campus. In the 2008 calendar year the faculty published one book, over 30 articles, and presented over 30 conference papers throughout the country, in Canada, and in Ireland. We are on pace to match or exceed that number in 2009.

Facilities: Repainting and carpeting Bradley has begun. This work will be done at no cost to USCL. We also hope to finish the Hubbard interior project this year. Approximately \$450,000 of deferred maintenance funds is reserved to complete old floor unit removal, more asbestos remediation, painting and carpeting. The new Hubbard Drive parking lot (188 spaces) is now complete and heavily used. The new picnic shelter at the GH&W Center should be completed soon. New gateway signage and partial fencing at the main entrance will be in place in the near future.

Planning: We are in the implementation stage of the long range strategic plan and the facilities master plan. We are working on a detailed landscaping plan that includes digital topographical maps of the entire campus. Fundraising for the new classroom building is now up to approximately \$2,000,000. We hope to build within two years. The Educational Foundation of USCL is still planning on a plan that allows them to build and manage housing on Foundation land (contiguous to campus), but that may be delayed until Fall 2011.

Safety & Security: We are becoming a safer campus. Ongoing implementation of a security and safety study by Graham Consulting is part of an effort to upgrade overall campus safety and emergency response. New additions included a director of campus safety (Dr. John Rutledge), classroom interior thumb deadbolts, upgraded notification systems, and uniformed officers during peak hours. We now have an officially sanctioned USCL police department.

Financial: Our 2008-9 SC appropriation was over \$1,300,000 less than 2007-8 appropriation even though our 2007-8 enrollment increased by over 20% from the year before. Our 2008-9 appropriation was less than it was ten years ago in 1998-9 even though we had another substantial enrollment increase. So far USCL has avoided furloughs and reductions in force, measures adopted at some other USC campuses. We have been helped by a tuition increase, an increase in the Lancaster County millage from

3.1 to 3.3, several substantial gifts from the City of Lancaster, and carryovers in both the LCCHE and USCL budgets (both carryover accounts are now nearly depleted). Class size and faculty to student ratios have increased, and fewer student assistants have been hired. Despite faculty and staff shortages, no new faculty positions were filled this year (just the two replacements). Other retirements will not be replaced. We have already experienced our first two budget cuts of the year (approximately \$146,000 or 7%). We have been told to plan for up to a 15% cut (or over \$300,000). In short, we remain in desperate financial shape.

USC Salkehatchie, Dean Ann Carmichael

Official fall enrollment figures indicate a headcount of 957 and an FTE of 645, a 3.47% increase over last fall and the highest FTE ever in the history of the campus. With students enrolled in elementary education, nursing, and Palmetto Programs, 1025 students are being served by Salkehatchie.

Professor Sharon B. Folk, instructor of Spanish, was selected as a finalist for the Governor's Professor of the Year award. She was recognized for this honor at a luncheon in November sponsored by the SC Commission on Higher Education.

Professor Folk has also planned a 10-day trip to Spain in May. Students are eligible to earn course credit for the trip.

Congratulations to Dr. Eran Kilpatrick and Dr. Sarah Miller for being nominated for the Regional Campuses Faculty Senate Outstanding Professor award.

Tammy Wade-Galuska will have an article entitled Choice and Demand for Remifentanil and Cocaine in Morphine-Dependent Rhesus Monkeys in the *Journal of the Experimental Analysis of Behavior*.

Eran Kilpatrick will have an article in an upcoming edition of *Forest Science*. The article is "Short-term Effects of Fuel Reduction Treatments on Herpetofauna from the Southeastern United States".

Faculty searches and interviews are being conducted for positions in English, math, and history.

Mr. John Peek, a former adjunct professor and employee with the Juvenile Justice department in Summerville, will join the faculty in January. Professor Peek will teach and advise students interested in the field of criminal justice.

USC Salkehatchie, through Allendale County Hospital, received notification in November from The Duke Endowment of a grant award of \$150,000 to sustain the Bachelor of Science in Nursing program, a partnership effort with USC Salkehatchie and the USC Columbia College of Nursing.

Anne Rice and Pat Ciez of the Salkehatchie Leadership Institute have been invited to join USC's International Tourism Research Institute as Fellows of the Institute.

Men's and women's soccer teams finished fourth in Region X for the season. First-team all-region honors went to three players, and six players won second-team all-region honors. Honorable mention was awarded to four players.

The Salkehatchie campus is working with South Carolina ETV to host a gubernatorial debate on the topic of rural issues in February. The statewide broadcast will be aired shortly after the taping on February 22nd. Dr. Charles Bierbauer, Dean of the College of Mass Communications and Information Studies, is working with Salkehatchie in planning this event.

Copies of the USC Salkehatchie faculty's productive scholarship activities for the 2008-2009 academic year are provided as information.

USC Sumter, Dean Les Carpenter

Since my last report to the Regional Campuses Faculty Senate on September 25, 2009, the news from the South Carolina General Assembly and State Budget and Control Board has gotten worse, and there have been a number of notable events and activities at USC Sumter.

Budget: As all of you already know, all public agencies, and especially the colleges and universities in South Carolina have experienced unprecedented severe cuts to our State Appropriations – cuts that nobody currently in service in these agencies has ever seen before, and the worst cuts in the history of the Sumter Campus. USC Sumter, after all the budget-cutting dust settled for FY 09, managed cuts to our State Appropriations of \$1.4 million. This management included 10 days of mandatory furloughs (pay cuts) for all employees during the spring of 2009, and use of \$500,000 of the campus' fund balance. Just before Christmas 2009, 25 non-instructional employees at USC Sumter were laid off, and an additional five positions that became vacant throughout the spring were frozen. For FY 10, in addition to the \$1.4 million in cuts being rolled over from FY 09, we are managing an additional \$300,000 in cuts to our State Appropriations, for a total of \$1.7 million less than we started with on July 1, 2008. USC Sumter's FY 10 budget includes an assumption of additional cuts of up to 15%. Earlier this fall, the State announced a 4.04% cut to our appropriation, and very recently, another 3% cut to our appropriation was announced, which is some 7% of the 15% for which we had planned.

Human Resources: Per the President's guidance, USC Sumter's Dean made a strategic decision to protect USC Sumter's primary mission – undergraduate instruction – by not laying off or otherwise terminating any faculty. The 30 laid off or frozen positions were all non-instructional staff positions. Earlier this month, when receipt of the Federal Stimulus Funds was confirmed, USC Sumter began filling these 30 vacancies with temporary employees, and as of this writing is still in

the process of making those hires. Since the inception of the TERI program, 31 USC Sumter employees have opted into the program. Of those 31, 26 have already retired, two are scheduled to retire in FY 12, and three in FY 14.

Federal Stimulus Funds: As mentioned above, USC Sumter received \$575,463 in Federal Stimulus Funds for the Federal FY 10 (10/1/09-9/30/10), and the same amount for Federal FY 11. The plan for USC Sumter that has been approved by President Pastides is to use approximately \$558,963 of these funds to refill the 30 vacant staff positions at USC Sumter as temporary employees. The funds cannot be used to hire permanent slotted employees, and if sufficient permanent state appropriations have not been restored by 9/30/11, these positions will be vacated, again, as necessary. The remainder of the stimulus funds will be used to purchase and install eleven portable defibrillators campus-wide (one each in every lobby of every building on campus).

Student Enrollments: Final official enrollment figures for the 2009 Fall Semester indicate a 2.35% headcount enrollment decrease compared to last year, and a 2.09% FTE enrollment increase compared to last year. This small headcount enrollment decrease follows four consecutive years of enrollment headcount increases for USC Sumter.

Student Activities: Fire Ants teams in men's and women's Soccer have completed their fall seasons with modest success. The women's team, due to an unexpectedly high combination of season-ending injuries and academic ineligibilities, competed in exhibition matches only as a club-level sport since they were unable to field a NJCAA-sanctioned team. The planned addition of the third intercollegiate sport for men and women in FY 10 has been delayed for at least one year due to the budget cuts.

Faculty Workload Adjustments: Following the adoption of a Faculty Workload Adjustment Plan for USC Sumter, the 2008 Fall Semester marked the implementation of the first phase of this Plan for all junior tenure-track faculty, as well as selected senior tenured faculty identified as "productive scholars." The second phase of adjusted teaching loads for these two groups of faculty was originally scheduled to be implemented during the 2009-10 academic year, but instead will be delayed for at least one year due to budget cuts.

Professional Travel: At USC Sumter, another strategic decision was to protect professional travel funds as "mission critical" for faculty who are either presenting papers, serving on panels, or whose presence is expected as an elected officer in the professional association. All other professional faculty travel must be approved on a case-by-case basis against the "mission critical" standard.

Capital Improvements: A new Instructional Laboratories Building continues to be the top priority for new buildings for USC Sumter, and currently is ranked #14 on the state-wide list of capital projects for higher education. It has now been eight years since the General Assembly passed the last capital construction bond bill – the

longest span without a capital bond bill in anyone's memory. If the current governor remains in office, it is unlikely that a capital construction bond bill will be passed during the 2010 Session of the General Assembly.

USC Union, Dean Hugh Rowland

Spring Enrollment – After a record breaking fall enrollment, registration figures for this spring are well ahead of last year. This enrollment may break all time spring enrollment record which was set 3 years ago.

Robotics/Advanced Technology/Quick Jobs Center – Center is now open. USC Union and Spartanburg Community College are co-managing the facility. Grand opening has been delayed to the first quarter. Most of the construction money has been secured from Federal grants to provide “quick jobs” training for unemployed people.

Faculty Search – Currently, searching for an instructor/lab manager. Plan to add one or more faculty positions next academic year, budgets permitting.

Wireless Internet Network – USC Union “went live” this fall with a campus wireless internet service.

Infrastructure Improvements – Using Federal stimulus funds, USC Union is building its infrastructure, particularly relating to computer and phone systems.

AV Improvements – Improvements under way. Associate Dean Lowe is working with IT director and others on this project.

C. Extended University, Assistant Vice Provost Sally Boyd

My report today will focus on an update of student participation in the two degrees offered through Palmetto Programs. To date, 12 students have graduated with the BLS. Currently 141 are enrolled, 16 of whom have applied for December graduation. Thirteen students are currently enrolled in BOL. Given the number of students likely to apply for admission to one of the degrees for January 2010, my prediction is that by early next year approximately 200 students will have been served by Palmetto baccalaureate offerings. Given that the BLS has been in place 2 ½ years and the BOL for only one semester, this response is a tremendous demonstration of the need for baccalaureate opportunities in the service areas of the Regional Campuses. Much appreciate goes to all of you who, through advising, teaching, or other routes, contribute to making this opportunity possible.

VI. Reports from Standing Committees:

A. Rights and Responsibilities Committee, Professor Chris Borycki

The R&R committee continues to investigate the issue of librarians hired as staff or faculty.

The committee will present two motions in new business. One is a housekeeping issue about the manual and one will be substantive involving the definitions of scholarship.

Professor Lisa Hammond, chair of the ad hoc committee working on updating the RCFS Faculty Manual reported that the committee reviewed RCFS minutes back to 2005 and found several actions that had not been incorporated into the manual. These have all been sent to Chris Plyler's office and will be processed and incorporated into the manual.

Professor Hammond was asked to briefly discuss the motion to be presented in new business. A handout was passed out showing a new organization for the Faculty Manual. No information was changed in this process but rather related information was put together, especially all information regarding Tenure and Promotion (which will be section C of the manual). This reorganization should make information easier to find. The only changes in wording proposed are new titles to the headings of sections. The motion presented here was not for a vote:

Lisa Hammond: "To pull all material relevant to Tenure and Promotion from appendix six, into the manual, to reorganize that section into a section C, called Tenure and Promotions; Regulations and Policies.. The original section 'C', which would have that T&P material pulled out of it, will now be section 'D', General Regulations and Policies and will be followed by section 'E', Research Regulations and Policies. The changes do not entail changes to wording in the manual other than changing the headers in the Table of Contents and at the beginning of each section. So no material has been changed; no policy has been changed at this time, this is simply reorganizing the material, all into a single place."

Professor Fran Gardner was then asked to describe the motion to be presented by R&R but developed by the ad hoc committee Scholarship Task Force. Another handout was given showing a change to Appendix section in the manual (however, if the previous motion passes, this document will be in Section C of the manual). The motion presented here was not for a vote:

Fran Gardner: [Pending adoption of the first motion] "The entire section 'F', Appendix Six hand-out are the proposed changes given to Rights and Responsibilities by the Scholarship Task Force as an Advisory Committee, passing these recommendations to Rights and Responsibilities, who have reviewed this, and should this be adopted, it will change the appendix of the manual; if the previous motion is adopted, it will be integrated into section 'C' of the manual"

B. Welfare Committee – Professor Hennie van Bulck

The committee is in the process of working on the teaching award. Each campus must turn in their nominees to him by December 1. All nominees will need to turn in a PDF file of their submission by January 31, 2010.

The Tenure and Promotion Workshop will be May 10 and is currently in the general planning stages.

The salary survey is being processed and there will be a report at a future meeting.

The committee discussed how to make future CTE workshops available to regional campus faculty.

Professor Robert Castleberry asked for a timeframe for the teaching award. Professor van Bulck replied he didn't know (the committee had not specifically addressed the issue) but that there is a 10 page limit, so that would limit the amount of information that could be included. A general rule would be "fairly recent." Upon further comment by several members of the Senate, von Bulck said that the award is still new and will have some bumps but to use "common sense."

C. Systems Affairs – Professor Mary Ellen Bellanca

The committee is investigating the teaching evaluations process for Tenure and Promotion. A template will be used for a third party to evaluate teaching evaluations. The committee is reviewing several templates already in use at the University. The committee endorses the idea that each campus have one individual who would do the narrative review of teaching evaluations.

There will be a draft template circulating electronically before the February meeting of RCFS. The committee wants to make sure that there is consistency across the campuses.

Professor Lisa Hammond observed that if this document will be presented as RTCP 7B, there will need to be language in the manual describing the procedure.

Professor Hammond also asked if the individual producing the reports must be a senior faculty member. Professor Bellanca replied that the committee had not discussed the issue but would be happy to accept direction. Professor Pearl Fernandez asked if a faculty member was applying for full professorship if a full professor would be required to prepare the narrative of evaluations. Professor Bellanca replied "probably" but again that the committee had not discussed it.

Professor Fran Gardner asked how the document would be distributed. Professor Bellanca replied that it would be attached as an email to the Senators who would then distribute it to their respective faculty members.

V. Report of Executive Committee – Professor Sarah Miller

The executive committee met and is working to establish a procedure to report changes established in the Senate and make sure all actions are forwarded.

Professor Miller also asked that all committee reports, including standing committees submit a written report to her after each meeting. Of special concern in this matter is the language of motions presented to the Senate.

The executive committee forwarded the following charge to the R&R committee: The Rights and Responsibility Committee of the Regional Campuses Faculty Senate shall research and pursue a third option for tenure and promotion which would pertain to those faculty member specifically hired into clinical tracks. Faculty members already hired should have the option of joining this track. The R&R committee shall set standards and criteria for this new tenure track line. At the current time, those faculty members in nursing or psychology would be most likely to fit into a clinical tenure track position.

VI. Reports of Special Committees

A. Committee on Libraries – Professor Bruce Nims

The Faculty Committee on Libraries met November 16, 2009, in Room 412 of the Thomas Cooper Library. The meeting came to order at noon.

Thomas McNally, Dean of Libraries, gave a detailed report on the Library's projects and initiatives. He first reported on the progress on the Hollings' Library Annex, which will hold the library's rare books and political collection. In addition to state of the art facilities for storage of the manuscript materials, the building will have a room suitable for meetings as well as seminar rooms. The target date for dedication next May, with a week of celebrations that may included attendance by Vice President Joe Biden, a long-time friend of Senator Hollings. The main building of Cooper will also be renovated, thanks to special approval by the Board of Trustees: the new marble panels will be installed on the sides of the building, the brick walkways around it will be repaired, and there will be a new guardrail.

The Library will use its stimulus funds to renovate the library's study rooms. Dean McNally said that he will consult with student representatives on these new facilities. In addition, the carpet will be replaced, and the ongoing renovation of the Library Computer Center is nearing completion.

Dean McNally was also upbeat about recent events and new acquisitions. The recent Writer's Festival, featuring former US Poet Laureate Billy Collins and our own Kwame Dawes, was a well-attended success. There has been a recent gift of Winston Churchill materials, including an original oil painting by Churchill. Original paintings of John Milton and his mother have been donated, in conjunction with the Milton Collection, and a major Chinese film collection of 650 films and 1500 DVDs has been acquired. A

major grant from NEH will fund the digitizing of the SC Newspaper Collection from 1860-1922 over the next two years.

Opening the Library to 24/7 access by students has increased traffic nearly four times since October 2006. Given the increased student usage for computer access and study and the decreased checkout of print materials, Dean McNally is putting money appropriated for a feasibility study into consideration of a new model for the interior space of the Library, which may involve the introduction of compact shelving, which will increase floor space by 50% to provide more room for study areas and technology.

Despite the difficult budget situation, the Dean said that he is filling two staff positions and advertising for a Library Facilities position. This person will report to the Facilities office, but will be paid by and housed in the Library, to look after the Library's facilities needs.

B. Committee on Curricula and Courses – Professor Robert Castleberry

The Committee met in October and November since my last report. Please recall that the agenda for each meeting is forwarded to the administration of each of our campuses. They let me know if they have a concern about anything. The Committee vote is just a recommendation to the Faculty Senate; it is the Senate's action that really matters. I remind you that the best way to keep up with the final changes to courses and curricula is to check the web page for the Columbia Faculty Senate.

In our last meetings, many of the changes have been to curricula and to 500 and 600-level courses. However, there are a few things I would like to bring directly to your attention now:

1. The Palmetto Program courses were approved as telecommunication courses.
2. There is a new Anthropology course, ANTH 211 (Anthropology of Education).
3. There are two new Sociology courses. SOCY 368 is Sociology through Film, and SOCY 102 is Human Societies: An Introduction to Macrosociology. It is my understanding that the Columbia Department of Sociology is anticipating that either SOCY 101 or SOCY 102 will be considered a gateway course to other sociology course work. I did recommend to their representative at the committee meeting that the department communicate to the regional campuses about the nature of this new course and how they anticipate it should be used.

C. Committee on Faculty Welfare – Professor Darris Hassell, reported by Pearl Fernandez

Faculty members are entitled to get free flu shots but currently they are only available at the Columbia campus. There is discussion about how to make flu shots available to regional campus faculty.

- D. Faculty-Board of Trustee Liaison Committee – Professor Mary Hjelm
The University Board of Trustees’ Academic Affairs and Faculty Liaison Committee met by telephone Conference on Friday, November 6, at 11:15 am to discuss a new program (Doctor of Philosophy in Hospitality Management); New School/Name Change (School of the Earth, Ocean and Environment; and Name changes
- A. School of Medicine: Division of Neurology to Department of Neurology; Division of Neurosurgery to Department of Neurosurgery; Department of Neuropsychiatry and Behavioral Sciences to Department of Psychiatry and Behavioral Sciences.
 - B. College of Hospitality, Retail, and Sport Management, USC Columbia: Technology Support and Training Management Program to Integrated Information Technology Program.

- E. Regional Campuses Research and Productive Scholarship Committee – Professor Patrick Saucier

The RCRPS Committee has reconvened after a hiatus. The Committee has met twice, 16 October 2009 and 13 November 2009. A third meeting is scheduled for 15 January 2010.

The Committee met to elect a chair (Patrick Saucier) and to discuss procedures and possible charges to take up. The charges still being considered by the committee include:

- The Implications of external review on research requirements
- Revisiting the definition of scholarship for RC faculty
- Implication of budget cuts on RC faculty research

The committee has decided that, regardless of the charge the committee address first, the committee needs to understand the current state of affairs. Therefore, the committee is currently planning the collection of data to assess the importance of specific issues. We will be meeting on 15 January 2010 for that purpose.

A complete list of members of the committee should be available after that date.

- F. Regional Campuses Academic Advisory Council – Professor Mary Hjelm
Since the Provost is currently meeting with various departments, faculty and campuses, this council has not met

- G. Conflict of Interest Committee – Professor Noni Bohonak

No report

VII. Unfinished Business

None

VIII. New Business

A. Motion by Rights and Responsibilities – Professor Lisa Hammond

a. “As I reported The Regional Campus Manual, Ad Hoc Revision Committee, has made a report to Rights and Responsibilities, requesting that all material relevant to Tenure and Promotion be corralled into a single section, that would move material from appendix six, into section ‘C’ which would now be titled Tenure and Promotion; Regulations and Policies. The existing section ‘C’, right now, would become section ‘D’ General Regulations and Policies. Section ‘E’ would be titled Research Regulations and Policies. You have the hand-out, the existing Table of Contents for the manual for comparison to the suggested revision.

The motion was seconded and passed.

B. Motion by Rights and Responsibilities – Professor Fran Gardner

a. Having addressed the history of this motion in the Reports, “the Rights and Responsibilities Committee moves that the Senate adopts the revisions to the Scholarship section as presented in the appendix six hand-outs that was given out just a few minutes ago. It does change wording so my assumption is that it will be ruled substantive”

This motion was ruled substantive and will be part of old business in the February meeting of RCFS.

Professor Robert Castleberry asked if we could get copies of the motion and handouts to share with other faculty. Copies of this motion and the corresponding handout will be posted on the RCFS website all comments should be forward to Professor Christine Borycki

A question arose about the word “necessity” of grants on page F15. Professor Borycki offered that any alternative wording would be reviewed.

Professor Becky Hillman asked if all categories of scholarship must be addressed because the current wording implies that all categories should be addressed. She asked that wording be inserted to clarify that a candidate does not need to have something in all catagories.

Professor Steven Criswell questioned the issue of grants on F15. The amount of the grant, while important, is not necessarily the best indicator of scholarship since there are many competitive grants that do not give a great amount of money.

Professor Pearl Fernandez questioned the identification of state, regional and international forums since sometimes regional conference are more productive for scholarship. In this case the candidate would have to make the case within the file itself.

Professor Fernandez mentioned that F16 should have abstracted added because they are important to the sciences. Professor Martha McKevelin responded that not all possibility are listed and that the guidelines were only guidelines in the process.

Professor Lisa Hammond noted that all these suggestions would be amendments to the motion.

Professor Chris Borycki asked that all suggestions for amendments to the document be forward to her by two weeks before the next RCFS meeting. This will allow the committee to incorporate the changes into the motion and save time and energy at the next meeting by avoiding a plethora of small amendments to the document.

IX. Announcements:

None

X. Adjourned