

USC Lancaster Faculty Meeting Minutes April 7, 2023

Please note: Faculty Organization meetings are recorded. To access the recordings of previous Faculty Organization meetings, follow these steps:

1. Log into Blackboard and go to Organizations.
2. Select USCLFO.
3. Click FO Documents on the left-hand menu.
4. Click on the folder labeled "FO Meeting Documents and Recordings"
5. Select the date of the meeting.
6. View recording in browser or download mp4 file.

Please note that chat messages are preserved in the Teams meeting record but are not necessarily reported in the minutes. Minutes are not verbatim and as such, pronouns may be mixed in the comment sections.

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USC Lancaster Faculty Meeting Minutes
April 7, 2023

CALL TO ORDER: 12:30 PM B. Taylor-Driggers

CORRECTION/APPROVAL OF MINUTES:

The minutes of the March 3, 2023, faculty organization meeting were approved.

Special Report presentation: Faculty Welfare Survey – Dr. Katie Klik (PCFS Welfare Committee Chair)

Dr. Klik spoke to faculty about the Faculty Welfare survey and invited faculty members to participate.

Questions and/or Comments:

C. Heinemann-Priest (in chat) - I'm a little confused by the first 4 questions.

K. Klik: Those questions may look a bit strange because they are intentionally random. The intent is to track returning respondents while keeping information confidential through a combination of characters from these unique supplied answers.

REPORTS OF OFFICERS:

Dean of the Campus – Dr. Walter Collins, report submitted (Appendix 1).

- Page 1: Updates on enrollment. Zoe Byrd has accepted a permanent full-time position with our Office of Academic and Student Affairs. Ongoing searches are going well and we anticipate offers soon. Thanks to this year's outgoing Executive Committee and to all faculty serving in many roles.
- Page 2: Relaunch of our Indian Land Business Advisory Group (and thanks to Anthony Brockington for his work in organizing it). Upcoming Town Gown Advisory Group meeting will discuss a potential community health education initiative that USCL could be involved with. USCL's 65th anniversary is coming up in 2024. Inviting faculty to attend April drop-in meetings and/or participate in a survey regarding the City of Lancaster Comprehensive Plan. Legislature updates, including pay increases and workforce development bill.
- Page 3: Reminder to Give for Garnet; Commencement speaker will be Mary Ann Claud

Questions and/or Comments:

E. Moon-Kelly (in chat) - Questions in chat about pay raises [A: The raise will be for full-time state employees]

C. Judge (in chat) - Shared a link/commentary about the different increases proposed in the House versus the Senate.

Associate Dean for Academic and Student Affairs – Dr. Todd Lekan, report submitted (Appendix 2).

- Page 1: There were 13 academic integrity violations reported this year with all sanctions requested by professors applied or enforced. While some faculty exercise their own discretion in these cases, it can be useful for the Academic and Student Affairs office to receive reports so they can spot other incidents on file, etc. The Admissions Petitions Grade Change (APGC) Committee did great work this year so thanks to them and Chair, Jerrod Yarosh, for the work done to streamline processes. There were 15 hardship withdrawals and about half were approved (see report for specific breakdown).
- Page 2: Updates on end-of-year events like Spring Fling and awards luncheon; thanks to Jeff Rammage for his work as Student Life Director, and to Victoria Hollings. Call for participation in commencement. Request to give students class time to complete course evaluations. Academic calendar reminders including last day of class and exams schedule.
- Page 3 – 6: Listing faculty accomplishments (please see report for the many USCL faculty accomplishments).
- Page 7: Upcoming events, including *Grease* and NASC's Lunch and Learn.

Questions and/or Comments:

K. Holland – Will faculty have the option of completing evaluation forms in different format, as in the past ?(paper forms versus online)

T. Lekan – This needs to be discussed further, and I think that the evaluation committee would be the committee to take the lead on evaluating pros and cons.

S. Sellhorst – When we had paper evaluations, it was difficult to evaluate faculty due to issues like forms being filled out inconsistently or incorrectly, which created a significant burden on Pam Ellis to correct/manage.

L. Martek (in chat) - Geology students presenting and Earth Day Open House April 18th - doors open 1:20 to 2:20 in Bradley 110.

A. Golonka – Comments acknowledging that many disciplines will be participating in Discover USC day. This year shows an impressive Magellan group.

Math Placement Coordinator – Dr. Shemsi Alhaddad.

- Updates on the math placement test: Columbia has given our campus more control over how the test is administered. Students will now fill out a form to

request access to the test. The test closes and the beginning of fall and reopens around October. This process should be easier and present fewer issues going forward.

Director of Human Resources – Tracey Mobley-Chavous (**Appendix 3**)

- Reminder to check course offerings and sessions for the summer to ensure proper pay, updates coming soon regarding the allowable earnings for summer.
- Reminder to submit documentation regarding summer grants, plus reminder to work with Ken Cole and complete personnel forms using pink paper when hiring student assistants through grant funding
- Update regarding supplemental benefits enrollment period
- Reminder about upcoming holiday closures

UNIV 101 Coordinator – Tracey Mobley-Chavous (**Appendix 4**)

- Also shared updates to UNIV 101 offerings, as UNIV 101 Coordinator. USCL has added an additional instructor and is offering different times

Questions and/or Comments:

C. Heinemann-Priest (in chat) - Are we closed for Juneteenth?

T. Mobley-Chavous – No. After Memorial Day, the next holiday closure is for Independence Day on July 4.

REPORTS OF COMMITTEES:

USC SYSTEM COMMITTEES: None

LOCAL COMMITTEES:

APGC Committee (Admissions, Petitions, and Grade Change Committee) – Dr. Jerrod Yarosh

- It has been brought to our attention that there is no formal procedure for Satisfactory Academic Progress appeals, and we have been handling this with an ad hoc approach.
- In the fall, faculty can expect a motion to formally add this new charge to the APGC Committee.

Welfare Committee – Dr. Dana Lawrence

- Vote via Teams poll to update the campus description that is sent to external reviewers for tenure and promotion. The vote passed and the motion carried.

OTHER SYSTEM COMMITTEES: None

UNFINISHED BUSINESS:

2023-2024 elections – B. Taylor Driggers, FO Chair

Faculty discussion, then a vote on the proposed slate was administered through Faculty Organization Blackboard. See **Appendix 5** for results.

Questions and/or Comments:

C. Bundrick – I've removed my name from consideration not because I don't want to serve, but because the announcement of a stipend [for Executive Committee] is a significant change to the way things have been done and I don't want it to appear that I'm in support of a decision I had no part in. I think that that decision should have been discussed by the entire faculty organization before it was made.

S. Criswell – I wanted to share my support of the stipends. This office requires a great deal of work and I appreciate the administration's recognition and support through financial support. I do understand Chris' concern about a lack of procedure or faculty approval. However, the FO does not approve matters related to compensation. I hope that this change will encourage more faculty to run for leadership positions.

S. Penuel – I understand Stephen's point that this is not necessarily a faculty decision, but it is our privilege and perhaps responsibility to weigh in on these things. It does seem that faculty should be paid more for doing additional work, and in that case, we should consider why the chair of the T&P committee, for example, should not also receive a stipend. It would also be nice to see tenured faculty taking turns as Chair (with options for non-tenured faculty, as well).

S. Alhaddad – I am also in favor of the stipend for the Executive Committee. I also think that the Chair should receive a course release, given the additional workload. I agree with Suzanne's point that other labor-intensive roles should also be fairly compensated, but do not feel that denying this to the Executive Committee because of this is the right move – we should treat it as an opportunity to continue the discussion.

B. Taylor-Driggers – I wanted to make a statement about the stipends. After the silence during the Executive Committee part of the elections last meeting, I approached Walt and Todd about the stipend as a way of encouraging faculty to run without feeling too much of a burden. I don't want to appear like I was voting for a stipend for myself or anyone else.

J. Yarosh – I had been considering volunteering for various roles and/or scaffolding up into higher positions progressively, but am still debating.

D. Lawrence – Phillip noted in the chat that this was also discussed with Division Chairs, not just the Deans. I also think the idea of rotating through positions (like Jerrod

mentioned) is good and Senate has used a similar model [A. Yingst pointed out that this is no longer the case in Senate]. I have been at USCL for 10 years and have not seen an instance where we actually hold an election for the Executive committee. There is usually silence and the same 5 or so faculty members volunteer each time. The stipends may or may not alleviate this issue, but something needs to be done.

S. Criswell – [Regarding the rotation model, where the Vice Chair is expected to be Chair the following year, and the notion that participation would be mandatory] Would a course release sway [Jerrod's] consideration of serving? If this service were mandatory, there is concern that an individual's name would come up during a time when they have too many responsibilities and their service would not be satisfactory.

N. Lawrence – My comment is neither in support nor against the stipend, but rather to emphasize Brittany and Dana's point about the silence during the Executive Committee election, and the same names coming up every year. I also want to share some ambivalence about the notion of mandatory service. I am glad that we're having this conversation, and it is because Brittany volunteered last year. I also appreciate the faculty who volunteered after Chris, and I removed our names from the ballot. I think some gratitude is an order either way, no matter how people feel about it.

S. Penuel – Further discussion of the concept of the rotation, perhaps allowing people with mitigating circumstances to trade with faculty of equal or higher rank.

J. Yarosh – [Answering Stephen's question regarding course release] I'm not sure if a course release would impact my decision to volunteer. There are many factors to consider.

A. Yingst - [In answer to the rotation model] I think that requiring someone to Chair that does not want to is a bad idea, given how much work is required. As one of the people whose name comes up regularly, I think that it is ok for us to specialize in self-governance.

P. Lawrence – I agree with Andy's position but do see potential merit to a rotation schedule like Jerrod proposed – if I knew that I would be Chair in 2-3 years, I could make space in my schedule to give it proper attention. If we were to implement it right now, there would be challenges, but if your name went into the queue when tenure was awarded, there would be some years before you were called to serve. Everyone is making good points.

S. Sellhorst – It is worth considering officially putting more presence on service via the faculty manual, given the issue of volunteerism. I don't necessarily believe that stipends are the solution to the issue, but I am not against them. Course releases could cause issues with the schedule so I think I would favor compensation over course release, but the real crux of the issue is how do we value service.

C. Bundrick – I think that the issue is less about the stipends themselves and more, like Sarah said, ways to value this service and of getting faculty to buy in.

A. Yingst – I think that money and course releases are a good way to buy investment. There is a lot of work that goes unrecognized on our campus. For example, a number of advisees taken on by a faculty member might equate to a course release. Someone posed a stipend for the T&P committee and having served on both T&P and Executive committees, I don't think they are equal amounts of work. I do favor a small stipend for T&P. Course releases also help allow important, time-consuming work to happen. I think that reducing number of advisees for big service should also be considered in this conversation, since good advising encourages student retention.

New motion from March meeting by the PCFS executive committee – Dr. Andrew Yingst

- Vote to approve the proposed changes to capitalization in USC Lancaster's local tenure and promotion procedures in the faculty manual. The vote passed and the motion carried.

NEW BUSINESS: None

SPECIAL ORDERS: None

ANNOUNCEMENTS:

- S. Criswell – Art and Craft show at the Native American Studies Center on May 20th as part of the Red Rose Festival
- A. Pangburn – Our bookstore manager, Shihyukuo Pangburn, will be graduating with her master's from USC Columbia.
- D. Lawrence – As Vice Chair, it is my pleasure to thank our outgoing Chair for her work this semester. In addition to the regular, required tasks of the job, Brittany introduced some new activities to the mix that I hope to continue moving forward, including the faculty forum events and post-meeting socials, mentor pairing for new faculty, and the first-year review workshop. Thank you, Brittany, I will deliver your plaque to your campus office.

ADJOURNMENT: 1:39 PM

ATTENDING:

Sahar Aghasafari, Shemsi Alhaddad, Mark Ammons, Christine Anderson, Athony Brockington, Christopher Bundrick, Zoe Byrd, Li Cai, Jill Castiglia, Walter Collins, Stephen Criswell, Jerry Currence, Annette Duker-Golonka, Elizabeth Easley, Lucius (Stan) Emanuel, Rebecca Freeman, Amy Gerald, Darris Hassell, Claudia Heinemann-Priest, Alissa (Kate) Holland, Jason Holt, Ernest Jenkins, Christopher Judge, Katie Klik, Dana Lawrence, Nicholas Lawrence, Patrick Lawrence, Todd Lekan, McKenzie Lemhouse, Tamika Lewis, Fernanda Marques Burke, Lynette Martek, Tracey Mobley-Chavous, Erin Moon-Kelly, Angela Neal, Franklin (Evan) Nooe, Allan Pangburn, Phillip Parker, Suzanne Penuel, Bridgett Plexico, Kim Richardson, Todd Scarlett, Asheley Schryer, Peter Seipel, Sarah Sellhorst, Michael Sherrill, Nahid Swails, Brittany Taylor-Driggers, Tania Wolochwianski, Jerrod Yarosh, Andrew Yingst

ABSENT:

Marybeth Berry, Adam Biggs, Dwayne Brown, Steven Campbell, Courtney Catledge, Mark Coe, Kimberly Covington, Susan Cruise, Garane Garane, Lisa Hammond, Howard Kingkade, Vincent Lewis, Bettie Obi-Johnson, David Roberts, Suzette Taylor, Richard Vanhall

Faculty Secretary: Document submitted by M. Lemhouse on 8/24/2023, for faculty and staff review.



Dr. Walter P. Collins, III
Regional Palmetto College Dean

Report to the USC Lancaster Faculty Organization
April 7, 2023

People

Enrollment

As of the enrollment freeze date in mid-March, official Spring enrollment stands at 1790. This makes Spring 2023 the Spring semester with the highest enrollment in institution history. Thank you for your help with advisement and registration for Spring semester and thank you too for advisement and registration efforts for the coming Summer and Fall terms.

Congratulations to Zoe Byrd who has accepted our position of Academic Advising and Support. This is a permanent slotted position in the Office of Academic and Student Affairs.

Staff searches continue:

Executive Director of Enrollment Management (Zoom interviews soon to be completed; then ready to invite candidates to campus)

Disabilities Coordinator

Palmetto College Recruiter

Staff Maintenance Position (ready to interview)

Faculty searches underway:

Criminal Justice

Music (final candidate's campus visit is Monday, 4/10)

Business (with responsibilities for AS in Business Accreditation oversight)

Statistics

Many thanks to all who are serving on these various search committees.

Congratulations and much gratitude to Prof. Brittany Taylor-Driggers, Dr. Dana Lawrence, and Prof. McKenzie Lemhouse for their service this year as our **Faculty Organization's Executive Committee**. Please accept my most sincere

expression of gratitude for guiding and leading our Faculty Organization this year. Likewise, thank you very much to all who have served on the other standing and ad hoc faculty committees this year. Shared governance enriches and strengthens our profession, and it is a privilege to work with all dedicated faculty on behalf of our students.

Athletics

Baseball games continue with away games today and tomorrow against USC Sumter. The upcoming game schedule can be accessed at [this link](#).

Employee Support

Please remember that **the university offers work-life balance and wellbeing support** through our [Employee Assistance Program](#) (EAP). These services are helpful in times of stress and adjustment.

USC Lancaster in our Communities

The **Indian Land Business Advisory Group** met mid-day on March 23 at the Indian Land Location. Thanks to Anthony Brockington for coordinating this re-launch of the group. We had a great discussion on Indian Land area outreach and will be working through our next steps on several great recommendations.

The USC Lancaster **Town-Gown Advisory Group** is tentatively scheduled to meet mid-day on April 13. Topics of discussion include campus projects that intersect with the community, USC Lancaster involvement in a community Health Education initiative, and our upcoming 65th campus anniversary.

You're invited to a City of Lancaster Comprehensive Plan public drop-in meeting across the community. The main purpose of the drop-in meetings is to provide an opportunity for the community to learn more about the Comprehensive Plan and solicit input on needs and potential opportunities. All information gathered from these meetings will help the planning team to better understand the long-term community vision and goals. Meeting dates, times, and locations are as follows:

April 13	11:00 to 2:00	Native American Studies Center
April 18	6:00 to 8:00	Founders Hall 104
April 20	6:00 to 8:00	Barr Street Community Center

Additionally, **Lancaster County officials are asking for input through a survey for the development of their Strategic Plan.** The deadline is today, April 7. Here is the link: <https://lp.constantcontactpages.com/sv/j0D7GSZ>

Legislative Update

UPDATE on the House budget. At the March meeting of the Faculty Organization, I reported on updates related to the state budget from the House. Since then the House has added raises for state employees to its budget. **Here is the proposal: Anyone making less than \$83,000 a year will get a \$2,500 raise. Anyone making over \$83,000 a year will get a 3% raise.** Remember that this is a very preliminary look at what next

year's situation might be as the Senate is still working on its budget. In any case, there will be no tuition increase for USC Lancaster students again next year.

There is a **workforce development bill with higher education implications** coming from the SC House of Representatives (H. 4060) that you might have interest in watching. Here is the link to the bill as it currently stands:

https://www.scstatehouse.gov/sess125_2023-2024/bills/4060.htm

Other items...

- The next **Lunch and Learn at the Native American Studies Center** is scheduled for April 28 with a talk entitled “Obscene Gestures: Censorship, Morality, and Equality” by Dr. Pat Lawrence, Associate Professor of English, USC Lancaster.
- The annual USC giving day—**Give for Garnet**—is scheduled for Wednesday, April 19, 2023. This year, we are targeting giving to USC Lancaster to the fund to support Travel Study. More information will be shared by email just before the event.
- Please be looking out over the next few weeks for an email containing a link to **my evaluation by faculty and staff**. Thank you for completing the survey. I always appreciate your feedback.
- **Commencement 2023**: Planning is underway for an outdoor commencement ceremony on Saturday, April 29 at 11:00 am. (**Please note the time change from afternoon to morning for this year.**). This year's speaker will be Ms. Mary Ann Medford Claud, writer and teacher. The ceremony will take place just in front of the Crawford Rose Garden where we were last year. The pre-ceremony and post-ceremony receptions will both take place in the Arnold Special Events Room in Bradley.

Best wishes for a great conclusion to the semester. I hope you enjoy a wonderful summer.



UNIVERSITY OF
SOUTH CAROLINA
LANCASTER

Todd Lekan, Associate Dean for Academic & Student Affairs

REPORT TO THE FACULTY ORGANIZATION

April 7, 2023

1. **Academic Integrity Violations.** Since summer term 2022, 13 academic integrity violations have been reported to my office (compared to 10 this time last year). Five professors made the reports. In all cases, professor recommended sanctions were implemented. No student requested informal or formal hearings.
2. **Hardship Withdrawal Requests.** Thanks to the APGC committee for very good work this year. Special thanks to committee chair Jerrod Yarosh for streamlining processes that make the committee's work more efficient. Some 22-23 data:
 - a. Hardship Withdrawal Petitions reviewed: 15
 - b. Approved: 8 (53% approval rate)
 - c. Disapproved: 7 (46% disapproval rate)
 - d. Academic Suspension Appeals reviewed: 3
 - e. Approve: 1 (33% approval rate)
 - f. Disapproved: 2 (66% disapproval rate)
 - g. Total approval rate for both: 50%
3. **APGC Committee Description Change.** Ken Cole brought a request to the committee to change its description to include review of SAP (Satisfactory Academic Progress) appeals pertaining to financial aid eligibility. Mr. Cole mentioned that the government would like to see standing committees that handle these appeals. To date, we have used an ad hoc committee. Building this function into APGC makes sense since the committee's hardship withdrawal and suspension appeal petitions often have ramifications for satisfactory academic progress. The committee unanimously agreed to recommend a change to its description adding "this committee will function as the

University's SAP appeals committee." A formal motion to change the FO bylaws will come to the FO at the first fall 2023 meeting.

4. **2023 Spring Fling** will be held April 17th - 20th to provide the USCL campus with a fun and engaging event, celebrating the end of the Spring 2023 semester. Students, staff, and faculty can expect fun games, good food, and memorable takeaways throughout the week. Due to its timing, Spring Fling will also help address student stress and anxiety concerns while also helping to prepare for end-of-term finals. A mix of new and established events will be held during Spring Fling including goat yoga, awards, and an evening student social.
5. **Banquet Award Ceremony for Teacher of the Year and Servant Heart Awards.** During the evening of Tuesday, April 18th from 5:30-7:30 PM all faculty, staff, and students are invited to an awards banquet. Long-standing awards such as Teacher of the Year and Servant Heart will be awarded along with new awards like Student Club of the Year and Most Spirited Lancer. Immediately following the awards banquet will be a highly-requested student social/dance. Food will be served throughout the evening and we look forward to seeing you all there!" For more information, please contact Mr. Jeff Rammage: JRAMMAGE@mailbox.sc.edu.
6. **Call for Commencement Participation.** USC Lancaster will hold its annual Commencement Exercises at 11:00 a.m. on SATURDAY, April 29 in the Starr-Hubbard Parking area near the Rose Garden. I am asking all faculty to please notify the Office of Academic & Student Affairs of your attendance plans **by Friday, April 14**. Send your acceptance to Pamela Ellis (PELLIS@mailbox.sc.edu). On behalf of our graduates, I want to thank you for attending. Student-faculty connections at commencement are a vital part of its emotional core.
7. **Course Evaluations.** This is a reminder that all course evaluations for Spring 2023 semester will be given between Monday, April 10 and close on Monday, April 24 at 11:59PM (the last regular class day of the semester). Students will be prompted with reminders periodically during this time period. If you are teaching in a synchronous format, consider taking time during your class to have students access and complete the course evaluations.
8. **Finishing the Semester.** The last day of class for the 16-week semester is April 24. Final exam week begins April 26 and ends May 3. Final exams begin on April 28. Final grades are due by noon on May 6 at noon.

9. Staff Distinctions

- a. Congratulations to **Zoe Byrd** who accepted a full-time USCL Academic Staff Advisor position!
- b. Congratulations to **Tyrie Rowell** who recently earned his MFA in Theater!
- c. Congratulations to **Ms. Asheley Schryer** who this week was inducted into the Palmetto College chapter of Alpha Sigma Lambda, the National Honor Society for non-traditional Students. **Asheley** is recognized as a professional staff member for her dedicated efforts in working with non-traditional students pursuing academic and personal goals.

10. Recent Faculty Accomplishments.

- a. **Sahar Aghasafari:**
 - i. **Aghasafari, S.** (April 2023). Presenting Best Practices in incorporating STEAM Learning. NAEA National Convention Higher Education Division, San Antonio, TX.
 - ii. **Aghasafari, S.** (Online, April 2023). Creative Visual Arts and Biology Processes: Examining Emergent Bi/Multilingual High Schoolers Meanings. District administrators, teachers, staff, and the general community, Clarke County School District, Athens, GA.
 - iii. **Sahar** served as a Reviewer, *Journal of Interdisciplinary Studies in Education*. 2020- present.
 - iv. **Sahar** was an Invited Guest Speaker - *Incorporating STEAM Learning*, Research Club, University of South Carolina Lancaster, April 2023 and *Graphic Design for Non-Designer*, Administrative Professionals Day, University of Georgia Continuing Education, GA, March 2023.
 - v. **Sahar** was given an honorary position as Artist in Residence and Director of Digital Production, STAR Scholars Network, an international forum of scholars that advances global social mobility using research and advocacy. Design digital media and publication and other aspects of STAR scholars' activities. Mentor and supervises internship scholars on digital and print productions, 2023-present.

- b. **Marybeth Berry** and **Tyrie Rowell** took students and alumni to perform in their original devised work *The Blurr* on racial injustice and discrimination to Asheville Fringe Festival in NC where they had been selected as a juried entry in March 23-27.
- c. **Stephen Criswell** was featured on the March 14th episode of WTVI Charlotte's Trail of History program, "Forgotten Infrastructure." I was interviewed about Nation's Ford Road.
<https://www.youtube.com/watch?v=uRN6kWMv9yg>

Chris Judge and Stephen hosted the Director of the National Endowment for the Humanities and the Director of the South Carolina Humanities Council at the NAS Center last month. Our group picture was featured in the NEH's newsletter.
<https://www.neh.gov/news/south-carolina-humanities-celebrates-50-years>

- d. **Liz Easely** was a co-author on a paper accepted and recently published in *Frontiers in Pediatrics* titled, "Body mass index percentiles versus body composition assessments: Challenges for disease risk classifications in children."

Liz and Sarah Sellhorst had their abstract, "Navigating Virtual Promotion and Engagement in Undergraduate Research" accepted for presentation at the ConnectUR 2023 Annual Conference.

- e. **Lisa Hammond's** poetry is featured in a new virtual exhibit by the South Carolina Chapter of the National Association of Women Artists, "[We See: Creating from Verse](#)." The show, juried by artist Mary Edna Fraser, features 33 pieces of art by 21 South Carolina artists responding to Lisa Hammond's poems, published from 1997 to 2021. The exhibit will be on display until May 1, 2023, in addition to being exhibited at Brookgreen Gardens during the awards ceremony and poetry reading on April 28, 2023.
- f. **Dana Lawrence** and her student, Chloe Howard, were awarded a 2023 PURE grant to support their summer work on Chloe's research project, "Fair and Balanced": Maus, Censorship, and the Holocaust in the Classroom."
- g. **Patrick Lawrence** attended the American Comparative Literature Association conference in Chicago from March 16th-19th and presented a paper called "Global License, Domestic Deviance: Editorial Opportunism in a Transnational Literary Market."
- h. **Todd Lekan** presented a response to an author meets critic session on his book *William James and the Moral Life* at the Annual Society for the Advancement of American Philosophy Conference in Denver, Colorado on March 11, 2023.

- i. **Erin Moon-Kelly** will be part of April Accents. Cast: Erin Moon-Kelly (flute), Dana Lee Walters (piano), Dr. Ernest Jenkins (voice), Bette Acker (flute), Erika Dooley (violin), and The Lancaster High School Singers (Troy Dunbar, director) Sundaay, April 16, 2023 at 3:00 PM
Christ Episcopal Church
534 Plantation Road
Lancaster, SC 29720

What a great way to celebrate the start of spring! **Erin Moon-Kelly** and her vivacious music fanatic friends are back at it again ready to jam in the beautiful sanctuary of Christ Episcopal Church in Lancaster, SC! We've invited some more music machines to join the fun including the Lancaster High School Singers, Stateline Community Orchestra member Erika Dooley, and Bach-N-All's Bette Acker! Admission and parking are FREE. For more information, please visit www.emk-music.com.

Eventbrite Link: <https://www.eventbrite.com/e/april-accents-tickets-591681614637>

"Spacetacular"

April 22, 2023 at 7 PM
Christ Lutheran Church (Sanctuary)
4519 Providence Rd, Charlotte, NC 28226

Come hear music from Richard Strauss, Gustav Holst, Julie Giroux, and the timeless music from John Williams' score to the original *Star Wars Trilogy*. The concert features music inspired by a subject that has captivated the imaginations of people everywhere throughout history: Outer Space!

- j. **Peter Seipel** presented "Should We Save the Children?" at the South Carolina Society for Philosophy conference at USC Beaufort.
- k. **Brittany Taylor-Driggers'** artwork *Red Lily* was in the online exhibit "We See: Creating from Verse" hosted online by the South Carolina Chapter of National Association of Women Artists. The online exhibit runs from March 15th-May 1, 2023.

I. Science Faculty (Bettie Obi Johnson, Jill Castiglia, and Annette Golongka) and Students @Discover USC in Columbia on April 21:

- i. Presentation Title: Optimization of SPME Arrow Sampling for In-Situ Floral Scent Analysis

Authors: Laurie Melton, Charis Grabbe, and Bettie Obi Johnson

Presentation Format: Poster Presentation

Session Title: UG: Chemistry, Physics, and Math, C

Session Time: 1:00-2:30 p.m.

Location: Exhibit Hall (CMCC lower level)

Poster Number: 90

Presentation Title: Engaging Chemistry Students with Classroom Games

Authors: Andrew Ferebee, Jill Castiglia, and Bettie Obi Johnson

Presentation Format: Poster Presentation

Session Title: UG: Arts, Humanities, and Social Sciences, E

Session Time: 1:00-2:30 p.m.

Location: Exhibit Hall (CMCC lower level)

Poster Number: 14

Presentation Title: Microorganisms of Gelsemium sempervirens and the Environmental Factors Affecting Them

Authors : Lauren Kirby, Annette Golonka, Bettie Obi Johnson

Presentation Format: Poster Presentation

Session Title: UG: Biology and Environmental Sciences, C

Session Time: 9:30-11:00 a.m.

Location: Exhibit Hall (CMCC lower level)

Poster Number: 71

Presentation Title: Impact of Environmental Factors on Floral Scent Emission of Gelsemium sempervirens

Authors: Charis Grabbe, Bettie Obi Johnson, Annette Golonka

Presentation Format: Poster Presentation

Session Title: UG: Biology and Environmental Sciences, A

Session Time: 9:30-11:00 a.m.

Location: Exhibit Hall (CMCC lower level)

Poster Number: 61

Bettie Obi Johnson's SC LEND class enjoyed an informative educational tour of Piedmont Music Therapy clinic in Charlotte, NC and a virtual clinical experience with Dr. Usha Dayal, Pediatric Neurologist in Charlotte, NC. We will be teaching the course again this fall in cooperation with MUSC and Furman University.

11. Upcoming Events:

- a. *Grease* will be performed by the **Lancaster Players** the weekend of April 21-23 in Bundy Auditorium. For times and ticket info please visit:
https://secure.touchnet.net/C21544_ustores/web/product_detail.jsp?PRODUCTID=5351
- b. The next **Brent Burgin Lunch and Learn** event hosted by the Native American Studies Center will occur at **noon on April 28**. It features **Dr. Patrick Lawrence** on the topic of “**Obscene Gestures: Censorship, Morality, and Equality**” To attend via Zoom, register at this link: <https://bit.ly/3JhgmSf>

--I hope that your semester concludes on a high note and that this summer brings rejuvenation.

Wake now, discover that you are the song that the morning brings
But the heart has its seasons, its evenings and songs of its own
--Robert Hunter

FROM: Tracey Mobley Chavous, PHR -Director of Human Resources

MEETING: Faculty Organization Meeting – April 7, 2023

DATE: April 6, 2023

ATTACHMENTS: 0

INFORMATION ITEMS:

1) Summer Courses

If you are scheduled to teach a course during one of the 2023 summer sessions, please be sure that your course appears on the summer schedule. If the course does not appear or a correction needs to be made, please share the information with your Division Chair so that it may be given to the Academic and Student Affairs Department and our Campus Registrar. Once it appears on the schedule the Division Chairs and Academic Affairs Department will include the course in the Compensation Report.

2) Summer Compensation

The Division of Human Resources has not released the information about summer compensation for 2023. The Human Resources Summer Compensation Webinar is scheduled for Wednesday April 12, 2023. During the webinar I will confirm the earnings percentage and verify if the Palmetto College Summer Compensation Offer Letters are still needed. I will share an update via email following the webinar.

For planning purposes please use 33.33% of the faculty member's preceding academic year salary as the total compensation that may be earned from state entities during the summer months (beginning May 16 and ending August 15). The percentage includes compensation for instruction and extra compensation (ECOM). ECOM includes compensation earned through grants and other duties not related to teaching during the summer months.

Any faculty member who expects to exceed the compensation cap should meet with Dr. Lekan prior to the start of the summer session to ensure that either approval is obtained from Chancellor Elkins or arrangements are made for compensation to be equal to or less than the cap.

3) Internal and External Grants

Any faculty member who needs to receive compensation from an internal or external grant source should complete a Personnel Request Form and receive proper approvals prior to it being sent to the Human Resources Department for processing. Please be sure to include the number of hours per week because they are needed to be able to successfully process the request.

Personnel Request Forms should also be completed to hire student assistants who will be paid through grant funds. The only exception to this is for student assistants who are funded from Palmetto Undergraduate Research Experience (PURE) grants. Students funded through PURE grants will be awarded their compensation through the Financial Aid Department.

Personnel Request Forms are located on the Lancaster Campus Human Resources webpage under the heading FORMS.

https://www.sc.edu/about/system_and_campuses/lancaster/internal/faculty_and_staff/human_resources/index.php

4) Supplemental Benefits Enrollment

The Division of Human Resources is pleased to share that supplemental benefits are available to all benefits eligible employees.

These benefits are designed to provide additional protection to employees and their families and will be paid through payroll deduction. These supplemental benefits complement the State benefits package.

The offerings include:

- Universal Life with Long Term Care Insurance – combines permanent life insurance and benefits for long-term-care services.
- Short Term Disability Insurance – provides immediate financial relief when you cannot earn an income because of a covered disability.
- Critical Illness Insurance – offers financial relief from the overwhelming expenses of a serious illness.
- Accident Insurance – an affordable option to help protect you and your family from life's inevitable accidents.

The insurance plans are being offered through Trustmark and Colonial Life.

Employees are able to learn more and enroll in selected benefits beginning April 10, 2023 and ending April 21, 2023.

Ward Services is the vendor who will complete the enrollment for supplemental benefits.

You may schedule an in-person, telephone, or virtual appointment by using the following link.

<https://booknow-ward.appointment-plus.com/d6yme2jc/>

For scheduling support, call 844-533-2022.

Employees may also join one of the group sessions listed below. No registration is required to view these presentations.

New Supplemental Benefits Enrollment Presentations:

April 10, 2023 at 10:00 am

Join on your computer, mobile app or room device

[Click here to join the meeting](#)

Meeting ID: 265 773 973 849

Passcode: yHYPtV

[Download Teams](#) | [Join on the web](#)

Or call in (audio only)

[+1 803-400-6044,462597402#](#) United States, Columbia

Phone Conference ID: 462 597 402#

April 17, 2023 at 2:00 PM

Join on your computer, mobile app or room device

[Click here to join the meeting](#)

Meeting ID: 267 851 731 965

Passcode: cxYY9j

[Download Teams](#) | [Join on the web](#)

Or call in (audio only)

[+1 803-400-6044,54231350#](#) United States, Columbia

Phone Conference ID: 542 313 50#

5) Campus Closure

Our campus will be closed on Monday May 29, 2023 in recognition of National Memorial Day.

Please be sure that student and temporary employees do not report working hours in the Time and Absence System on this day unless they actually work.

Campus will officially reopen on Tuesday May 30, 2023.

FROM: Tracey Mobley Chavous, PHR – UNIV 101 Coordinator

MEETING: Faculty Organization Meeting – April 7, 2023

DATE: April 6, 2023

ATTACHMENTS: 0

INFORMATION ITEMS:

1) UNIV 101 Sections – Fall 2023

A total of nine sections of UNIV 101 are scheduled for Fall 2023 on the Lancaster campus. The sections will be taught at varied times in hopes of providing opportunity for more students to be able to fit the course in their schedule. All sections are on Tuesday and Thursday. The enrollment cap for each section is eighteen students.

- Five sections will be offered from 9:30am – 10:45am
- One section is from 11:00am – 12:15pm
- One section from 1:00pm – 2:15pm
- Fall I section from 5:30pm – 8:00pm
- Fall II section from 5:30pm – 8:00pm.

Jeff Rammage, Director of Student Life, is scheduled to complete his UNIV 101 training in May to be eligible to teach in Fall 2023.

**Faculty Organization
Spring Election Results
2023-2024 Elected Positions**

Faculty Chair:
Dana Lawrence

Faculty Vice-Chair:
Fernanda Burke

Faculty Secretary:
Amy Gerald

Columbia Faculty Senate, three-year term
Li Cai (2026)
Nahid Swails (2026)
Claudia Heinemann-Priest (2024),
Suzanne Penuel (2024 to fill in for Andy)
Jerrod Yarosh (2025)
Amy Gerald (2025)

Compiler:
Shemsi Alhaddad

Dean's Advisory Council:
Liz Easley
Sarah Sellhorst
Chris Judge

Instructor Peer Review Committee:

Jill Castiglia
Tania Wolochwianski
Darris Hassell
Claudia Heinemann-Priest
Allan Pangburn
Mike Sherrill

Local Tenure and Promotion Committee:

Annette Golonka
Rebecca Freeman
Susan Cruise
Dana Lawrence
Peter Seipel
Suzanne Penuel

Local Welfare and Grievance Committee:
Stephen Criswell

Sahar Aghasafari
David Roberts
Jerrod Yarosh

PCC Academic Advisory Committee, two-year term: one spot appointed, one spot elected
Stephen Criswell (appointed 2024)
Peter Seipel (2024)

PCC Faculty Senate—Senators, three-year term: seven spots total
Stephen Criswell (2023),
Jerrod Yarosh (2023),
Rebecca Freeman (2024),
Brittany Taylor-Driggers (2024),
Lynnette Martek (2025)
Kim Richardson (2025)
Sahar Aghasafari (2025)

PCC Faculty Senate—Alternates, one-year term
Fernanda Burke
Li Cai
Nahid Swails
Evan Nooe

PCC Grievance Committee:
Andy Yingst

PCC Research and Productive Scholarship Committee, two-year term
Stephen Criswell
Sarah Hunt Sellhorst (2024)

PCC Tenure and Promotion Committee:
Stephen Criswell
Nick Lawrence

PC Policy Advisory Committee:
Jerrod Yarosh

Provost's PCC Advisory Committee, two-year term
Stephen Criswell (2023)
Andy Yingst (2024)

Committee descriptions are in our bylaws:

https://www.sc.edu/about/system_and_campuses/lancaster/internal/documents/faculty_organization/bylaws.pdf

Executive committee position descriptions are here: https://www.sc.edu/about/system_and_campuses/lancaster/internal/documents/faculty_organization/executive_committee_officer_duties.pdf

The rules for determining USCL's number of representatives on the Palmetto senate can be found in the Palmetto faculty manual; the rules for determining USCL's number of representatives on the Columbia senate, in the Columbia faculty manual.

Report to the UofSC Lancaster Faculty Organization Academic Success Center

Patrick Lawrence, Director

Announcements

- The ASC will offer a **study-skills workshop April 18th** from 11 to 2 to help students prepare for final exams. (See details below.)
- **The final day of spring tutoring is April 26th**. We do not assist students with exam questions unless the professor provides written permission, but we are happy to help with study skills and content review.
- **Tutoring will resume for Summer I and IV on May 8th**. Students are encouraged to visit early due to the intensive pace of summer courses.

Recent and Upcoming Events Overview

On April 18th, the ASC will offer a free study-skills workshop for students to prepare final exams. We will have free Dunkin Donuts and soda. There will be an open workshop format, meaning students should feel free to drop in as their schedule allows. Look for additional information coming soon.

Turnout was excellent for Dr. Holland's talk on pandemic-related student challenges. We had over 25 people in attendance, which produced a very robust Q&A. Thanks to everyone who came to the talk and to Dr. Holland for sharing her insights and providing the opportunity for these discussions.

April is the final month of regular-schedule tutoring at the ASC, but we will continue to serve students enrolled in USCL courses through all five summer sessions. As always, this will include both virtual and in-person tutoring, with our coverage tailored to the courses being offered. Please anticipate receiving a summer tutoring schedule soon.

Summary of Tutoring Data

Year-to-year trends: Session data from March confirms that the Center has been considerably slower than comparable periods in past years. Circumstances related to specific courses appear to have played a role (see distribution trends below). We are reassured knowing that Center use thus far this semester (140 visits) exceeds the previous period in 2022 (125), but there is still cause for concern in the decline, and we are working to understand and reverse the trend.

Session distribution trends: Student preference for in-person tutoring remains steady at about 75%. Distribution of courses has shifted significantly away from Math in the past several weeks. This and a steep drop in Studio visits accounts for the decline in tutoring sessions. This suggests we should seek solutions to lower demand for these specific offerings, rather than to overall Center use.

(See charts below for more complete data.)

Contact Information

Phone: 803-313-7113

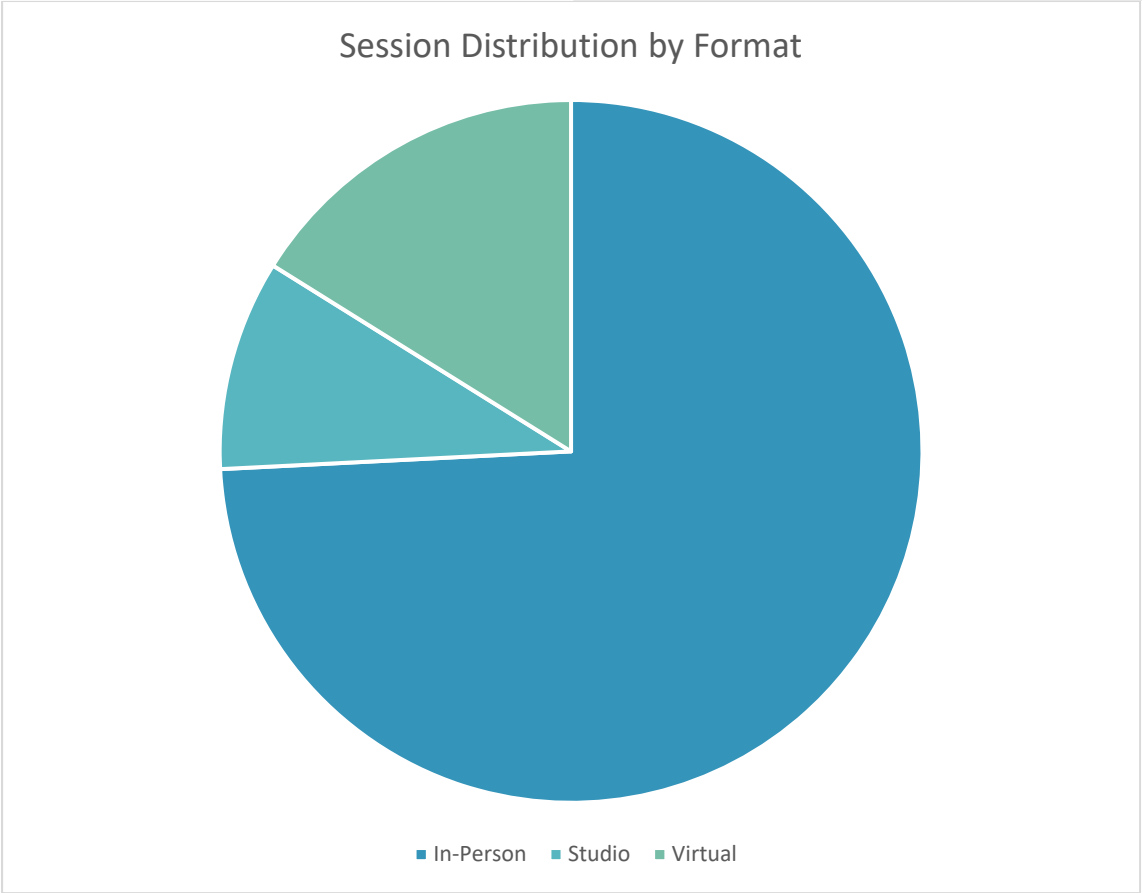
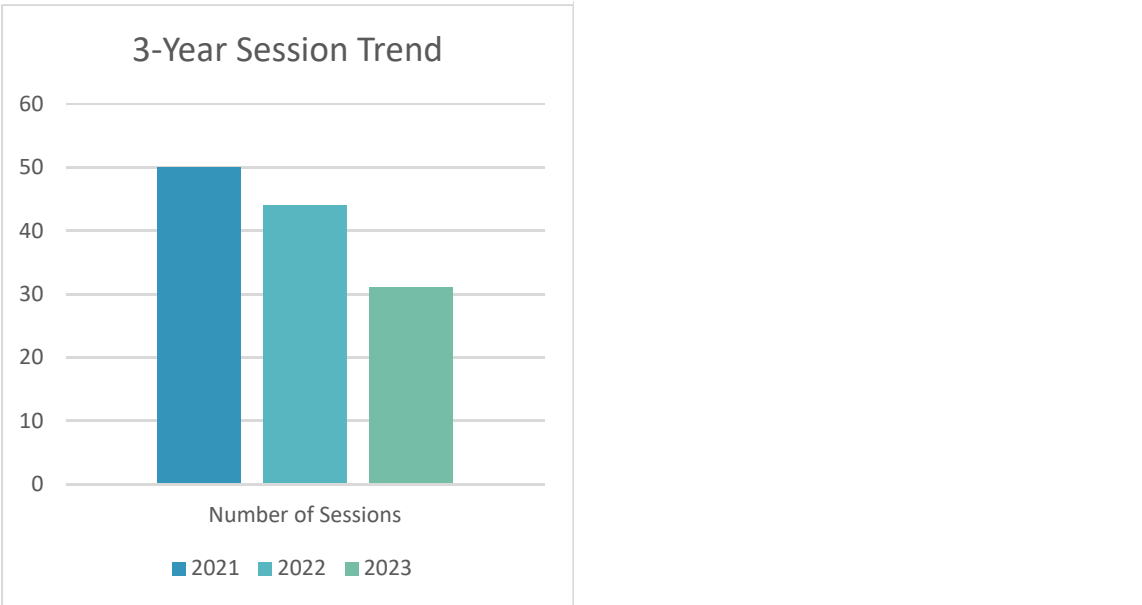
Web: sc.ed/lancaster/asc

Twitter: @USCLASC

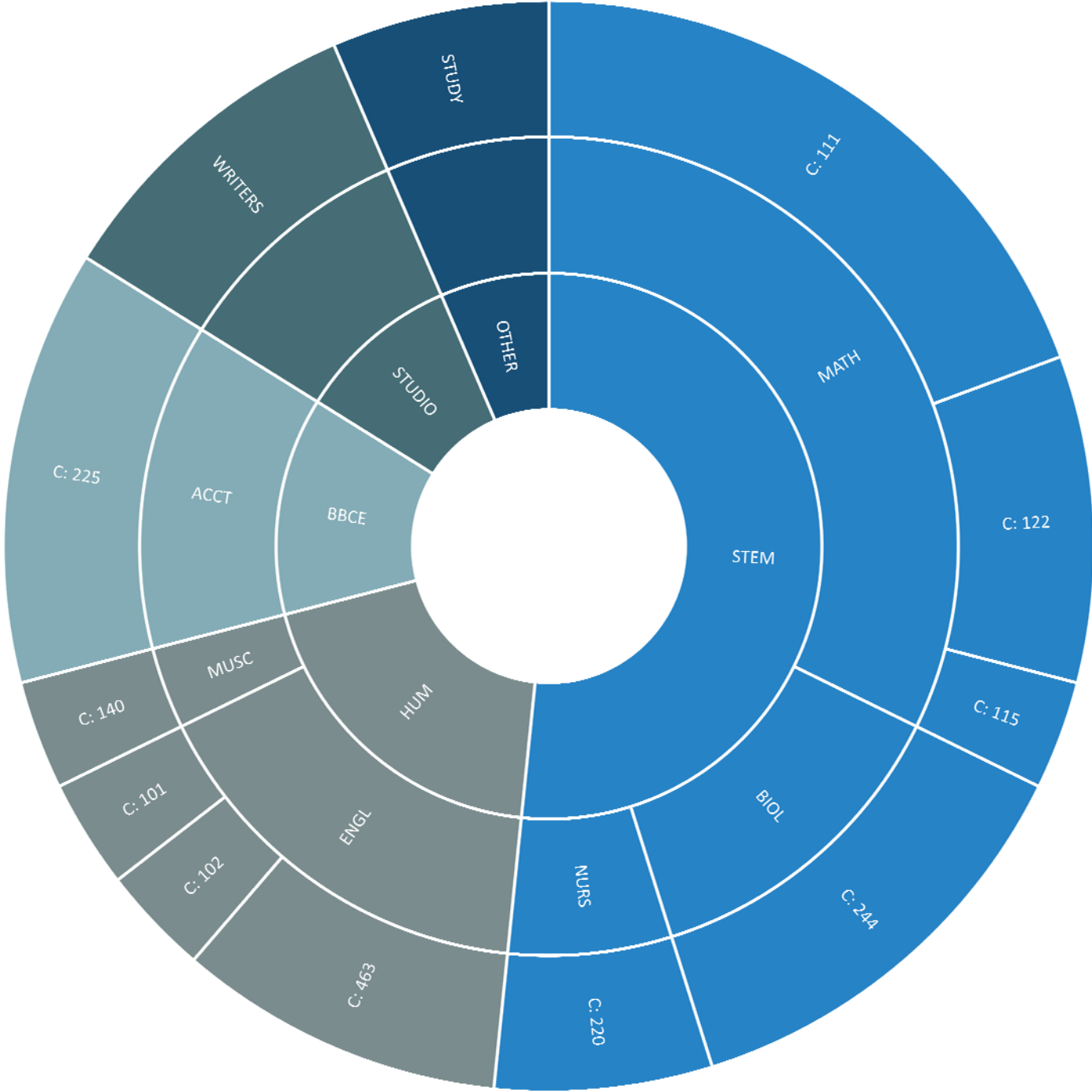
Patrick Lawrence, Director: pslawren@mailbox.sc.edu

Elaine Connor, Academic Success Coordinator: etconnor@mailbox.sc.edu

Appendix: March Tutoring Data



Session Distribution by Field and Course



USC Lancaster Faculty Organization
Campus Technology Update
April 7, 2023

Highlights

- **Classroom Audio/Video upgrades complete:** All classroom audio/visual upgrades are complete! Thank you once again for your patience and flexibility throughout the project. All of the upgraded systems have a new feature called AirMedia. AirMedia is an appliance that allows most wireless devices to screen share and project onto the classroom screen. Detailed instructions are being written and will be placed in each room. Group training sessions will also be offered several times before the start of Fall 2023. If you are interested in using the Airmedia functionality during the summer session, please send an e-mail to uscltech@mailbox.sc.edu and a member of the IT Staff will assist you. Finally, all of the Bradley classrooms where the A/V equipment wall boxes were removed will be repaired and painted once the Spring 2023 semester comes to a close.

Student Success and Retention

USCL Faculty Organization Report

Report Sections

- Advising
 - Commencement
 - Disability Services
 - Leadership Distinction
 - Travel
 - Counseling
-

Advising

- Are you able to remove holds? Please check your Banner/Self-Service Access. If you are not able to remove holds, please contact Asheley Schryer at schryer@mailbox.sc.edu or 6-7120.
- If a student needs to change their major or Associate's degree, please have them complete a [change of major form](#). We will then assign them to a new advisor.
- Important Updates to Classes:
 - CHEM 107: In the fall 2023, CHEM 107 will move from a 4-credit course to 3 credits. There is a new 1-credit course, CHEM 107L, that is the accompanying lab. If you are adding a student to CHEM 107, please be sure to add them to the lab as well if they need 4 credit hours. This change will allow students the opportunity to take the class without the lab.
 - ITEC 101: ITEC 101 counts as a VSR (effective Fall 2023). See [Carolina Core Courses < University of South Carolina \(sc.edu\)](#) for information. Other fall 2023 additions include: SOST 201 (GHS); SOST 202 (GHS); BIOL 220 (SCI)
- Math Placement Test Reminder: If a student needs to take the math placement test, have them complete the online form on the [Placement Exams - My USC Lancaster | University of South Carolina](#) website. You may contact Asheley Schryer (schryer@mailbox.sc.edu) or Dr. Shemi Alhaddad (alhaddad@mailbox.sc.edu) with questions.
- Classes to Share with Advisees (information about each course at the end of the report):
 - ARTE 201
 - ENGL 283 or ENGL 419
 - SC LEND
 - *Have a class you want to share out with the faculty advisors and New Lancer advisors? Send them to Asheley Schryer at schryer@mailbox.sc.edu.*

Commencement

Spring 2023 Commencement Ceremony will be held at 11:00 am, April 29 2023. Located at USC Lancaster's Rose Garden. The deadline to RSVP is Friday, April 14. To RSVP, students must complete this [online form](#). For more information, visit [Graduation Information - My USC Lancaster | University of South Carolina](#).

Disability Services

The search process is underway for a new Disability Services Coordinator. Asheley Schryer will be serving as the interim Disability Services Coordinator until a replacement is hired. If you have any questions or concerns, please contact me at (803) 777-7120 or schryer@mailbox.sc.edu.

Leadership Distinction (GLD)

- USCL students may apply for the [Carolina Engage Grant - Center for Integrative and Experiential Learning | University of South Carolina \(sc.edu\)](#) to successfully complete their beyond the classroom experience.

Travel

- Encourage students to join the upcoming travel study program to Rome and Florence in July! Two course options: ENGL 283: "English Writers in Italy" (Professor Dana Lawrence) [AIU Carolina Core] and PHIL 103: "Roman Philosophy and the Art of Living Well " (Professor Todd Lekan) [VSR Carolina Core]. For more information, contact Prof. Dana Lawrence at LAWRENDE@email.sc.edu.
- For more information about Study Travel, visit https://sc.edu/about/system_and_campuses/lancaster/study/student_opportunities/travel_study/index.php.



USC Lancaster
Counseling Services

Tamika Lewis, MA, LPCA, NCC
Counselor

Monthly Status Report- March 2023

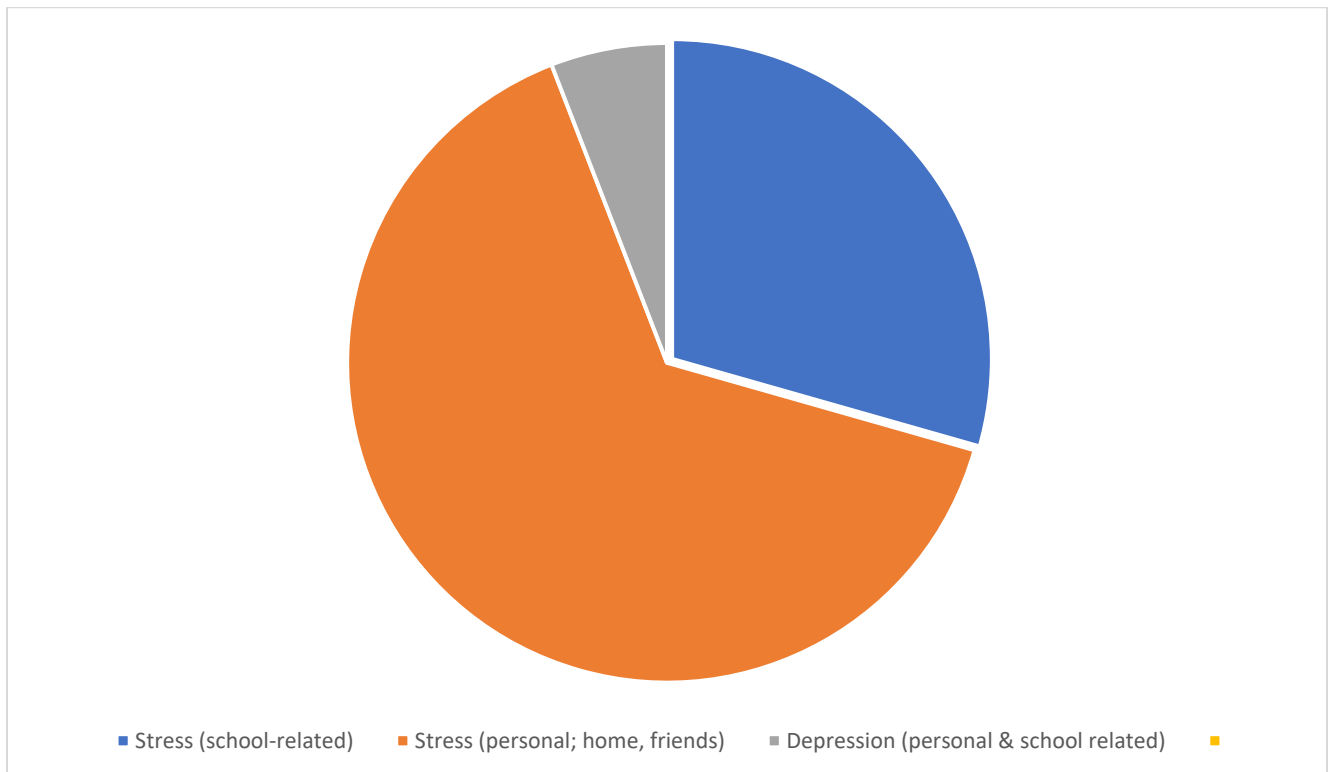
Appointments :

In-person: 17/ Tele-Health: 0

Scheduled: 15

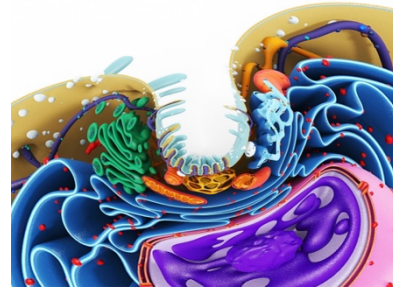
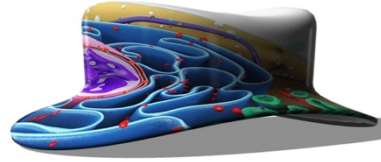
Drop-ins: 2

Total Sessions held: 17



****This month, students were dealing with anxiety and stress both school-related and personal-related. There was a small amount who dealt with depression as well. Students were offered outside resources such as local counseling centers and facilities to address depressive symptoms. Due to spring break the number of students scheduled for sessions, slightly decreased.***

Fall 2023 Course Offering: ARTE 201 Special Topics in Art Education (STEAM)



Artistic Reformatting among the Structures and Functions
of an Animal Cell, Designed by Sahar Aghasafari

Instructor: Dr. Sahar Aghasafari
Fall 2023 (4D): Tuesday & Thursday, 11:00 am- 12:15 pm.

Topics selected by the instructor for specialized study. Course content may include a variety of new, contemporary, and emerging art-related issues that should be regularly included in the general art education curriculum.

Plan to Teach this Course in STEAM Topics

Goals

Getting an A in STEM

STEAM education is a philosophy of teaching and learning that equally values and merges the interdisciplinary fields of Science, Technology, Engineering, Art, and Math. The primary goals of STEAM are to un-silo school disciplines, illuminate universal connections, practice critical thinking, solve problems, and prepare students for careers and life. STEAM is inherently localized, and approaches to STEAM are unique to each school, teacher, and student. In this course, students will explore and define STEAM by experiencing the intersections of art (visual/media arts) and STEM through historical connections, campus collaborations and studio projects, and a culminating STEAM project. Students will be introduced to the cultural contexts of art and science and will develop innovative STEAM curricular elements that build upon course content.

Questions: Contact s.aghasafari@sc.edu

USC LANCASTER

Fall 2023

ENGL 283: Special Topics in English Literature
or

ENGL 419: Selected Topics in Pre-1800
Literature and Culture

Tues/Thurs 11am-12:15pm (face-to-face)

Gothic Literature and its Influence

Professor Dana Lawrence

Lawrende@email.sc.edu

COURSE SYLLABUS
PCAM 299, FALL 2023



UNIVERSITY OF
SOUTH CAROLINA
LANCASTER

SC LEND (SOUTH CAROLINA LEADERSHIP IN NEURODEVELOPMENTAL AND RELATED DISABILITIES)

Section 4IS, CRN 24628

Instructor: Dr. Bettie Obi Johnson

Delivery Method: Online Asynchronous

Office hours: M-R 9:30-10:45 am, other times available by appointment

Email: obijohns@mailbox.sc.edu

Phone: 803-431-9055

I. COURSE DESCRIPTION

This PCAM 299 independent study course is a three-credit hour supervised exploration of the South Carolina Leadership Education in Neurodevelopmental and Related Disabilities (SC LEND) program. LEND provides long-term interdisciplinary training that is designed to improve the health of infants, children, and adolescents with disabilities. Funded by the Bureau of Maternal and Child Health in the U.S. Department of Health and Human Service, it is a nationwide program with 52 sites in 44 states. The South Carolina program is a state-wide program that represents the Medical University of South Carolina, the Children's Hospital of Prisma Health Upstate, and the University of South Carolina. Outside of USC Lancaster, most of the other trainees in the program are graduate students and professionals from a wide range of fields related to health and education. This PCAM 299 independent study course requires a contract approved by the instructor, advisor, and academic dean and it may be taken for elective credit only. This course can contribute to one of the Graduation with Leadership Distinction (GLD) pathways. Students should discuss this option with the instructor and a GLD advisor early in the course.

II. GOALS AND LEARNING OUTCOMES

Upon completion of this course, the student should specifically be able to:

1. Understand many of the developmental disorders that affect children and the role of interprofessional care for these individuals.
2. Advance the knowledge and skills of all child health professionals to improve health care delivery systems for children with developmental disabilities.
3. Participate in interprofessional education emphasizing the integration of services from state and local agencies, organizations, private providers, and communities.
4. Promote innovative practices to enhance cultural competency, family-centered care, and interprofessional partnerships.

III. TEXTBOOKS, READINGS, AND OTHER MATERIALS

There is no required textbook for this course; however, most of the online lectures will have supplemental reading materials that will be provided.



SC LEND (SOUTH CAROLINA LEADERSHIP IN NEURODEVELOPMENTAL AND RELATED DISABILITIES)

Section 4IS, CRN 24628

IV. OVERALL STRUCTURE OF THE COURSE

You will complete 7 two-week online modules through Medical University of South Carolina (MUSC) that cover clinical and leadership topics related to autism spectrum disorders (ASD) and neurodevelopmental disabilities (ND). You will write a short reflection on each module.

Throughout the semester you will complete 4 clinical or educational experiences designed to give you a glimpse into treatment, education, and healthcare. You will write a reflection for each of these experiences.

You will attend 1 statewide meeting in Columbia or Greenville, South Carolina. The meeting will include guest speakers who work with or research this population, as well as family members and self-advocates who will discuss their experiences with disability. If you are not able to attend the meeting, an alternate assignment will be provided. You will write a paper summarizing your experience.

Through these course activities, you will have access to leaders in the field of neurodevelopmental disabilities in South Carolina. Use the connections you make to learn about possible career paths, seek the advice of new mentors, and develop relationships with others interested in developmental disabilities.

V. COURSE REQUIREMENTS

- You need a 2.5 or higher GPA to enroll in this course. There are no pre-requisites; however, this course is most relevant to students majoring in healthcare or education related fields.
- You will need a computer or other device for access to Blackboard, the online modules, and your USCL student email.
- Register for the online MUSC course modules 2 weeks before the semester begins, and be ready to start them when the semester begins.
- Attend an in-person conference or complete an alternate assignment specified by the instructor.
- Keep track of course grades in Blackboard. If you are failing (< 69 average), speak to the instructor and your advisor about dropping the class before the withdrawal date.
- Conduct yourself with professionalism. Email communication should be proofread and have a professional tone. Clothing at SC LEND activities is business casual.
- Don't cheat or plagiarize on any assignment. Follow the academic integrity policy of the university.

VI. COURSE POLICIES

Students with disabilities needing academic accommodation should register with and provide documentation to the Office of Student Disability Services. This can be done at the following link:

https://sc.edu/about/system_and_campuses/lancaster/internal/current_students/disability_services/index.php

**COURSE SYLLABUS
PCAM 299, FALL 2023**



SC LEND (SOUTH CAROLINA LEADERSHIP IN NEURODEVELOPMENTAL AND RELATED DISABILITIES)

Section 4IS, CRN 24628

Cheating and plagiarizing will be penalized. Any deviation from the University’s Academic Responsibility Honor Code (<http://www.sc.edu/policies/ppm/staf625.pdf>) will result in a penalty. Cheating and plagiarizing include, but are not limited to copying another student’s answer or work on any assignment, copying a website’s answer or work on any assignment, using same or similar wording from another source, allowing another student to use your work on any assignment. If this occurs, a grade of “0” will be given for the assignment and the offense will be reported to USCL’s Academic Dean. Repeated incidents will be reported to the Academic Dean and further action will be taken which may include failure of the course, an academic honor code violation, suspension, or expulsions from the USC system.

You may add or remove courses from your schedule on or before the last day to register or change your schedule. You can also drop the course between the “drop/add” and “drop” dates, resulting in a grade of “W” on your transcript. This does not negatively affect your GPA but may require a schedule adjustment which should be discussed with your advisor. Withdrawing from the course after the drop date will result in a “WF” grade which figures into your GPA as an “F” or 0.0.

VII. ASSESSMENT AND GRADING

Final course averages will be calculated and assigned as shown below.

Online MUSC Modules	Clinical Experiences	Conference Summary Paper	Total
80 points each (7 required)	70 points each (4 required)	60 points - attendance 100 points - paper	
560 pts	280 pts	160 pts	1,000 pts

Points (Percent)	Letter Grade	GPA
895 – 1,000 points (89.5% and above)	A	4.0
855 – 894 points (85.5% - 89.4%)	B+	3.5
795 – 854 points (79.5% - 85.4%)	B	3.0
755 – 794 points (75.5% - 79.4%)	C+	2.5
695 – 754 points (69.5% - 75.4%)	C	2.0
655 – 694 points (65.5% - 69.4%)	D+	1.5
595 – 654 points (59.5% - 65.4%)	D	1.0
0 – 594 points (59.4% and below)	F	0.0



SC LEND (SOUTH CAROLINA LEADERSHIP IN NEURODEVELOPMENTAL AND RELATED DISABILITIES)

Section 4IS, CRN 24628

VIII. UNIVERSITY OF SOUTH CAROLINA LANCASTER GENERAL EDUCATION GOALS

General education is the set of fundamental skills (reading, writing, reasoning, and oral communication), the knowledge, and the capacity for thought needed to pursue further learning, to succeed in chosen fields, and to assume the responsibilities of informed and enlightened citizenship.

From a broad commitment to equity, USC Lancaster seeks to make education accessible, affordable, and convenient; encourages teaching innovation and adaptation; encourages participatory student learning; provides a supportive educational climate that actively and positively addresses intellectual and cultural diversity and responds affirmatively to the needs of its students.

USC Lancaster works to help its pre-baccalaureate students attain skills and attributes in the areas of communication, critical thinking, cultural literacy, and personal development. Students in the two-year occupational programs focus on those areas most appropriate to their professional education program.

Communication Skills

USC Lancaster helps its students read effectively and attain a basic familiarity with the basic texts of Western and other cultures. In the area of writing skills, USC Lancaster students work to develop the ability to write effectively for both academic and professional audiences. In addition, USC Lancaster helps its students learn to listen critically and speak effectively before a group.

Critical Thinking

USC Lancaster helps its students acquire analytical reasoning abilities and exercise informed value judgments. USC Lancaster students also work to develop mathematical and/ or computational skills.

Cultural Literacy

USC Lancaster strives to give its students an understanding of the history and culture of Western civilization as well as provide some exposure to other cultures. USC Lancaster also recognizes the centrality of science and technology to modern culture; therefore, USC Lancaster students also are offered opportunities to increase their understanding and familiarity in these crucial subject areas.

Student Development

USC Lancaster supports the intellectual, personal, physical, and social development of students, in recognition of the critical interdependency of all these areas. By providing opportunities for productive interaction with students, faculty, and staff, USC Lancaster helps students develop a spirit of curiosity, integrity, and confidence in planning and pursuing academic, career, and personal goals.

**COURSE SYLLABUS
PCAM 299, FALL 2023**



SC LEND (SOUTH CAROLINA LEADERSHIP IN NEURODEVELOPMENTAL AND RELATED DISABILITIES)
Section 4IS, CRN 24628

IX. Course Schedule

DATE	TOPIC	DUE
Week 1 8/24-8/25	Introductions, Course Overview Online Course Module 1	Register for MUSC Online Course
Week 2 8/28-9/1	Online Course Module 2	Module 1 Reflection
Week 3 9/4-9/8	Online Course Module 2 (cont'd)	
Week 4 9/11-9/15	Online Course Module 3	Module 2 Reflection
Week 5 9/18-9/22	Online Course Module 3 (cont'd)	Experience Reflection 1
Week 6 9/25-9/29	Online Course Module 4	Module 3 Reflection
Week 7 10/2-10/6	Online Course Module 4 (cont'd)	Experience Reflection 2
Week 8 10/9-10/13	Online Course Modules 5	Module 4 Reflection
Week 9 10/16-10/20	Online Course Modules 5 (cont'd) <i>USCL Fall Break – 10/19-10/20</i>	
Week 10 10/23-10/27	SC LEND Leadership Conference	Module 5 Reflection
Week 11 10/30-11/3	Online Course Module 6	Experience Reflection 3
Week 12 11/6-11/10	Online Course Module 6 (cont'd)	Conference Paper
Week 13 11/13-11/17	Online Course Module 7	Module 6 Reflection
Week 14 11/20-11/24	<i>USCL Thanksgiving Break – 11/22-11/24</i>	
Week 15 12/4-12/8	Online Course Module 7 (cont'd)	Experience Reflection 4
Week 16 12/11-12/18	<i>Last Day of Classes 12/8, Final Exams 12/11-12/18</i>	Module 7 Reflection

* The instructor reserves the right to make changes as deemed necessary to the contents of the materials being covered. These changes, if any, will be discussed with students ahead of time and will be done to better assist students to succeed.



Matt Williamson
Director, Federal TRiO Programs

REPORT TO THE FACULTY ORGANIZATION
April 7, 2023

Opportunity Scholars Program

- We were thrilled to host the final **Careers in Science Lecture** of the Spring 2023 semester on April 3, 2023. Former USCL student **Kailey Miller** presented “Research Takes You Places: From Undergraduate Research to Travel Nurse.” We are so thankful to **Dr. Fernanda Burke, Professor Jill Castiglia, Dr. Li Cai, Dr. Bettie Johnson**, and the **USCL Chemistry Club** for allowing us to expose our students to STEM-related careers this academic year. Special thanks also to **Dr. Courtney Catledge, Dr. Liz Easley, Dr. Sarah Sellhorst**, and the **USCL Research Club** for sponsoring this month’s event.
- Thank you to **Asheley Schryer** for presenting on the importance of academic advising at our last OSP Luncheon on March 30, 2023.
- We’re in the process of recruiting for **Early Start 2023**. This three-week summer bridge program will be held July 24 – August 11, 2023. We hope to have 50 incoming freshmen enrolled this summer. PCAM 299 and UNIV 101 will once again be our course offerings.

Upcoming Events

- We are very pleased to co-sponsor **Take Back the Night** – an international event and movement to end all forms of sexual violence, including sexual abuse and assault, sex trafficking, stalking, gender harassment, and relationship violence, as well as to support survivors in their healing journeys – with **Palmetto Citizens Against Sexual Assault** at the USCL campus on Wednesday, April 12, 2023. This event will be open to the public and a variety of food trucks will be selling their fare in the Founders Hall parking lot. **Pelican’s SnoBalls** and **Wilbur’s Last Ride** will be free to all USCL faculty, staff, and students from 11:00 a.m. to 2:00 p.m. During the event, food tickets may be picked up in front of the entrance to the TRiO Learning Resource Center. Our very own DJ **Antonio Mackey** will be providing music.

Upward Bound

- 22 Upward Bound participants just completed a successful **Spring Break Trip to Charleston, SC**. This served as the first overnight trip for the project since well before the COVID-19 pandemic began. During their time away, participants toured **Charleston Southern University**, the **College of Charleston**, and the **University of South Carolina** main campus in Columbia. Our group also visited the historic **Charleston City Market** and **Fort Sumter and Fort Moultrie National Historical Park**.
- 29 participants attended the **Charlotte Hornets** NBA game versus the Chicago Bulls at the Spectrum Center in Charlotte, NC on March 31, 2023.
- We had a wonderful time with **South Middle School** students who visited the USCL campus on March 15, 2023. Special thanks to **Nick Jones** and **Kanisha Rollings** for arranging this session.



- Our next session will be a hybrid **Personal Productivity Workshop** with **Iris Reading** at 10:00 a.m. on Saturday, April 15, 2023. The goal will be to help participants maximize study habits by helping them better their reading comprehension skills.
- A **Parent and Participant Session** will be held in the TRiO LRC on the evening of Thursday, April 27, 2023. We will discuss the upcoming **2023 Upward Bound Summer Experience**, our summer **Internship Academy**, as well as final college admission preparations for our high school seniors.
- This year's Summer Experience will take place at USCL from June 12 – July 21, 2023. We plan to offer supplemental instruction courses in English Composition and Literature, Mathematics, Spanish, and STEM and Lab Science. The Internship Academy, our summer work-study program designed to expose participants to careers requiring four-year college degrees, will take place over the course of nine (9) weeks, beginning in mid-June and ending in mid-August.

Student Organizations

- The **USCL Rotaract Club** held its first meeting of the semester on March 14, 2023. New club members learned about the history of **Rotary International**, one of the world's largest service organizations, and its mission of providing service to others, promoting integrity, and advancing goodwill, peace, and understanding through the fellowship of business, community, and professional leaders.
- The **D.E.F.I.N.E.** organization held its last meeting on March 29, 2023. In addition to planning their next community service project detailed below, group members watched a TED Talk about stepping out of comfort zones and growing as individuals.
- **Gary Robinson** of **Engaging Men & Boys**, a local organization whose mission is transforming men and boys in changing the narrative of domestic violence and sexual assault, will present to members of the **G.E.N.T.S.** organization at their next meeting on Monday, April 10, 2023.

Data Management and Performance Reporting

- Last month, independent auditor CliftonLarsonAllen LLP completed their Single Audit of federal funds for the University of South Carolina. This included all TRiO grant projects in the USC system. For four (4) months, we worked with USC's Director of Financial Reporting on documenting core curriculum instruction, expense allowability, participant eligibility, performance reporting, and services provided. We're pleased to report that our Federal TRiO Programs at the Lancaster campus were found to be compliant with no audit findings.
- The Annual Performance Report (APR) for the OSP project was submitted to our sponsor, the federal Department of Education (ED) on March 28, 2023. The report measured the performance of the project for the second year of its five-year grant cycle, which covered the reporting period September 1, 2021, through August 31, 2022. We were pleased that we received at or above the approved rate for our performance objectives, allowing us to achieve the maximum amount of prior experience (PE) points. These points will be applied toward the next grant competition for this project in 2027. We appreciate the hard work of the OSP project team, and especially **Ken Cole** and the **Office of Financial Aid and Veteran Affairs** for making this successful submission possible.



- The APR for our Upward Bound project opened on March 28, 2023. This report will measure the performance of the project for the final year of its previous five-year grant cycle, covering the period June 1, 2021, through May 31, 2022. The final report is due to ED by April 28, 2023.
- If anyone would like a copy of the final reports for either of these grant projects, please contact **Matt Williamson** at mwilliam@mailbox.sc.edu.

Community Service

- USCL's **G.E.N.T.S.** organization, under the leadership of OSP students **Christian Cochran** (President) and **Scott Meadows** (Vice President), held a **Charity Basketball Tournament** on March 24, 2023. Concessions were provided by **D.E.F.I.N.E.** \$250.00 was raised to benefit the **United Way of Lancaster County**. We greatly appreciate **Jeff Rammage** for his support of this event. Special thanks also to **Caroline Poovey** and the staff of the **Gregory Family YMCA** for hosting our fundraiser.
- At their meeting on March 29, **D.E.F.I.N.E.** members began collecting spare change as part of a **Baby Bottle Fundraiser** to support the **Women's Enrichment Center** on Main Street in Lancaster. This non-profit agency supplies vital care, counseling, education, and workforce initiatives and referrals for expectant mothers in our local community.

Legislative Updates

- According to the **Council for Opportunity in Education (COE)**, 457 Capitol Hill meetings with 85 Senators and 372 Representatives and Delegates were held during their recent Policy Seminar. In these meetings, 46% said they will support a \$107 million increase for the Federal TRiO Programs in Fiscal Year 2024. In addition, 57% said they will oppose cuts to education funding.
- Last week, several members of the House of Representatives sent the FY24 TRiO Funding Letter to the House Appropriations Labor, HHS, and Education Subcommittee. The letter received 186 signers, requesting that this subcommittee continue to prioritize TRiO grant projects nationwide – more than 3,000 projects in every state and several federated territories. An increase in TRiO funding will allow more students to prepare for, persist in, and graduate from college. This, in turn, will yield greater gains for our economy as research demonstrates that college graduates have lower rates of unemployment, pay more in federal taxes, and earn a million dollars more over the course of their working lives than non-college graduates.
- Your advocacy for TRiO can make a difference. If anyone is interested in learning how you may support any of these bipartisan funding efforts to assist our TRiO grant projects at the USC Lancaster campus, please contact **Mark Ammons** at rmammons@email.sc.edu.

Director's Thank You

- The successes of the TRiO Programs at USC Lancaster are due, not only because of the program staff but also to you - the faculty. I truly appreciate the engagement you have rendered this AY, and our project participants have benefited from it. My hope is that this special collaboration will continue into AY24 and beyond. It is absolutely amazing the achievements that happen when minds come together. Again, thank you very much!

Medford Library

FACULTY MEETING REPORT APRIL 7, 2023

SERVICE STATISTICS AND PROGRAMS

- **2178** unique visits
- **922** LibGuide views
- **152** Study and Lounge Area Reservations
- **2** Conference Room Reservations
- **11** Community computer uses

CIRCULATION STATISTICS

- **104** General collection items circulated
- **4** Reserve collection items circulated
- **3** Government Document collection items circulated
- **5** Graphic Novel collection items circulated
- **6** Juvenile collection items circulated
- **11** New Book collection items circulated
- **3** Oversize collection items circulated
- **6** On Display items circulated
- **16** Special Collection items circulated

LIBRARY UPDATES

- PASCAL is transitioning to a new delivery method in March. You may see some delays in getting requested materials during this time.

GENERAL AND ADMINISTRATIVE ACTIVITIES

- Check out our Poetry Month book display.

PUBLISHED? LET US KNOW SO WE CAN BUY YOUR BOOK!

- Make a request using this [link](#)

HELPFUL LINKS

- [Request Library Instruction](#)
- [Place materials on Reserve](#)
- [Book a Librarian](#)
- [Reserve the library computer lab](#)
- [Document the impact of your scholarly activities](#)
- [Check out tools for teaching and learning support](#)

**USCL Tenure and Promotion Committee
Report to the Faculty Organization 4-7-2023**

Submitted by Bettie Obi Johnson (committee chair). Our Local T&P Committee members this year are Rebecca Freeman, Annette Golonka, Dana Lawrence, Angela Neal, Bettie Obi Johnson, and Suzanne Penuel.

- We completed the reviews of 4 faculty First Year Review files and sent our reviews to each new faculty member.
- We met on March 22 and April 5 to review the 37 FIFs submitted to our committee. We are in the process of completing the narratives for these files and will submit them to each faculty member later this month.

Feel free to contact me if you have any questions.



UNIVERSITY OF
South Carolina
LANCASTER

Athletics Advisory Committee

Faculty Organization Report

4/07/2023

Committee Members: Darris Hassell, John Rutledge, Walt Collins, Matt Williamson, Courtney Catledge, Nick Calhoun (Athletics Dept. Representative), Kyle Markowitz (Student Representative, Baseball)

Coaches: Kenny Halas (Soccer), Mike Van Lieu (Volleyball), Nick Calhoun (Baseball and Athletics Director)

Chair: Liz Easley

The Athletics Advisory Committee met on Friday, March 31. Topics of discussion included:

1. Discussion of the Athlete Progress Reports based on Faculty, Coach, and Student Feedback

- a. We had a great conversation about updating the progress reports
 - i. Background: The progress reports came about because faculty were reporting that they were not sure who the athletes were and wanted to make sure athletes were communicating about their absences and make up work
- b. General thoughts of the current system (based on committee discussion and faculty feedback):
 - i. While the progress forms seem to be a good idea in theory, many faculty are not receiving the form and the student-athletes are unsure about the process
 - ii. The committee has decided that these reports may not be necessary since issues are coming to light with the established Early Alert system
 - iii. We still want a process that is simple, streamlined, and little burden to the faculty
- c. Proposed method:
 - i. Printed calendar of dates provided to the faculty at the beginning of the semester from athlete
 - ii. Student-athlete should contact the professor one week in advance of missing class to arrange make-up work
 - iii. Faculty should encourage all students to speak to them in advance if there is a conflict with days
 - iv. Early alert system should continue to be used for students struggling with course work or not attending class

2. Time management video/speaker series

- a. Dr. Sarah Sellhorst has proposed mandatory time-management sessions for our student-athletes
 - i. We discussed incorporating times that representatives from Student Affairs Office, ASC, Counseling Services, etc could speak to athletes about resources on campus, time management, and soft skill development