# Academic Peer Mentorship Program

## SAMPLE POSITION DESCRIPTION GUIDELINES

## Mentors

### Position Description

Mentors for the Academic Peer Mentorship Program will guide first- and second-year students through their respective academic path. By providing advice, leadership and knowledge from their student perspective, mentors will help develop students of similar academic backgrounds.

### Benefits

* You will be giving back by sharing your successes, failures, passions and experiences with first-year students who need to hear them!
* You will add practical leadership experience to your resume.
* You will expand your present and future network.
* You may use this as an opportunity for service and recruitment for your student organization or professional society.

### Eligibility

* You must be a third- or fourth-year student by **\_\_\_[DATE]\_\_\_\_**
* You must be able to mentor one or more first-year or transfer students for both Fall **\_[YEAR]\_\_**and Spring **\_[YEAR]\_\_.**
* You must have a minimum **\_[#]\_** cumulative UofSC GPA by Fall **\_[YEAR]\_\_.**
* You must complete and submit the Academic Peer Mentor Program Application.
* You must register for your training workshop.

#### Example Expectations

* You must attend one required training workshop during **\_[SEMESTER]\_\_**.
* You must attend the required semester kick-off event. The first will be on **\_[DATE]\_\_.**
* You must check-in with each of your mentees at least **\_[#]\_** per month.
* You will be expected to respond promptly via phone or email to your mentees.
* You must follow and complete the prescribed peer mentorship curriculum.
* You must report your meetings and make appropriate referrals to UofSC resources.

## MENTEES

### Benefits

* You will see the life of a current student first-hand.
* You can use what you learn to choose instructors, student organizations and even your professional goals.
* You will expand your present and future network.
* You can use your mentor as a reference.
* You can return to the program as a mentor!

### Eligibility

* First- or second-year student.
* Assigned to mentor by **\_\_[DATE]\_\_.**

#### Example Expectations

* You must attend the required semester kick-off event.
* You must check-in with your mentor at least **\_[#]\_** per month.
* You must follow and complete the prescribed peer mentorship curriculum.
* You must complete the program evaluation at the end of your experience.